



COMMUNITY DEVELOPMENT DEPARTMENT

Office of Code Administration

129 North Second Street, 2nd Floor Yakima, Washington 98901

(509) 575-6126 Fax (509) 576-6576

codes@yakimawa.gov www.buildingyakima.com

***RESIDENTIAL
SOLAR
PHOTOVOLTAIC
SYSTEMS
ROOFTOP MOUNTED
APPLICATION
PACKET***



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**OVER-THE-COUNTER BUILDING PERMIT CHECKLIST FOR
RESIDENTIAL SOLAR PHOTOVOLTAIC SYSTEMS:
 ROOFTOP MOUNTED**

Contractors can apply for an Over-The-Counter (OTC) permit where the PV system meets the requirements listed in this Checklist. All project plans and supporting documentation must be provided on-site for the inspector.

Please complete this checklist and submit with a completed Building Permit Application form and (2) sets of construction plans.

**TO BE COMPLETED BY APPLICANT TO DETERMINE IF
 YOUR PROJECT QUALIFIES FOR EXPEDITED PERMITTING:**

1. PV system is designed and proposed for a detached one- or two-family dwelling or townhouse not more than three (3) stories above grade or detached accessory structure and are listed and labeled in accordance with UL1741.	Yes ___ No ___
2. Modules on pitched roofs do not exceed the highest point of the roof unless approved by the local jurisdiction.	Yes ___ No ___
3. Rooftop is made from lightweight material such as a single layer of composition shingles, metal roofing, lightweight masonry, or cedar shingles.	Yes ___ No ___
4. The PV system is designed for the wind speed of the local area, and will be installed per the manufacturer's specifications. (IRC R.324.4) City of Yakima Residential = 110 mph (or, 85 mph for ASD).	Yes ___ No ___
5. Total dead load of modules, supports, mountings, raceways and all other appurtenances weigh no more than four (4) pounds per square foot. (IRC R.324.4). The total dead load of the system is (lbs/ft): _____	Yes ___ No ___
6. To address uplift, modules are mounted no higher than 18-inches above the surface of roofing to which they are affixed. (IRC R.324.4).	Yes ___ No ___
7. Supports for solar modules are installed to spread the dead load across as many roof-framing members as needed to ensure that no point load exceeds fifty (50) pounds. (IRC R.324.4).	Yes ___ No ___
8. The manufacturer's instructions and specifications are included with the completed Building Permit application form.	Yes ___ No ___
9. Is the building located in a Historic District or on a Historical Register?	Yes ___ No ___



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BUILDING PERMIT APPLICATION

Permit# _____

Site Address: _____ Parcel # _____ Describe work to be covered by this permit _____	Will 1 acre or more be cleared or graded? Y__ N__ Is Property Within the Flood Area? Y__ N__ Will temporary construction trailers be utilized? Y__ N__								
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%; text-align: center;">Square Footages of New Construction:</th> <th style="width:50%; text-align: center;">Building Information:</th> </tr> <tr> <td style="vertical-align: top;"> 1st Floor: _____ Garage _____ 2nd Floor: _____ Basement _____ 3rd Floor: _____ Covered Porch _____ Carport _____ Covered Patio _____ # of Units _____ # of Stories _____ # of Bedrooms _____ # of Bathrooms _____ </td> <td style="vertical-align: top;"> Residential ___ Commercial ___ New TI ___ New Const. ___ Alteration ___ Const. Type ___ IBC/IRC Occupancy Classification _____ Change of Occupancy? Yes ___ No ___ Sprinklered? Yes ___ No ___ Fire Alarm? Yes ___ No ___ Estimate Cost of Construction \$ _____ </td> </tr> </table>	Square Footages of New Construction:	Building Information:	1st Floor: _____ Garage _____ 2nd Floor: _____ Basement _____ 3rd Floor: _____ Covered Porch _____ Carport _____ Covered Patio _____ # of Units _____ # of Stories _____ # of Bedrooms _____ # of Bathrooms _____	Residential ___ Commercial ___ New TI ___ New Const. ___ Alteration ___ Const. Type ___ IBC/IRC Occupancy Classification _____ Change of Occupancy? Yes ___ No ___ Sprinklered? Yes ___ No ___ Fire Alarm? Yes ___ No ___ Estimate Cost of Construction \$ _____	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%; text-align: center;">Applicant:</th> <th style="width:50%; text-align: center;">Contractor: Same as Applicant []</th> </tr> <tr> <td style="vertical-align: top;"> Name: _____ Address: _____ City/State/Zip: _____ E-mail: _____ Phone: _____ Alt. Phone: _____ </td> <td style="vertical-align: top;"> Business Name: _____ Address: _____ City/State/Zip: _____ Contr. Lic. #: _____ Exp. _____ E-mail: _____ Phone: _____ </td> </tr> </table>	Applicant:	Contractor: Same as Applicant []	Name: _____ Address: _____ City/State/Zip: _____ E-mail: _____ Phone: _____ Alt. Phone: _____	Business Name: _____ Address: _____ City/State/Zip: _____ Contr. Lic. #: _____ Exp. _____ E-mail: _____ Phone: _____
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I hereby certify under penalty of perjury of the Laws of the State of Washington that I have read and examined this application and know that the information contained herein is true and correct. I certify that I am the owner of the subject property, or, that I have been given express permission by the owner of the subject property to submit this application for permit. I understand that the granting of a permit does not authorize me in any way to violate or cancel any of the provisions of state or local law regulating the construction or performance of construction sought under this permit.

Signature

Print Name

Date