



COMMUNITY DEVELOPMENT DEPARTMENT
Code Administration Division
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HEATING JOURNEYMAN
REGULATORY LICENSE APPLICATION

YMC Chapter 11.32.020

Exam: \$ 5.00
License Fee: \$11.00
Exam Score: _____

Applicant Info:

First Name: _____ Middle Initial: _____ Last Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

How Long At This Address: _____

Applicant's Phone: _____ Alternate Phone: _____

Applicant's E-mail: _____

Driver's License Number _____ Expiration Date: _____ State Issued: _____

Place of Birth: _____ Date of Birth: _____

Have you served an apprenticeship in the heating and comfort-cooling appliance installation trade? ___ Yes ___ No

If answered yes, please indicate which trade you have achieved journeyman status and what types of heating and/or comfort-cooling appliances you seek to be certified to install and/or service and what related work you seek to be certified to perform. _____

Employer Info:

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Physical Location: _____

Business Phone: _____ Alternate Phone: _____ Fax: _____

I agree to conduct business in compliance with all of the ordinances of the City of Yakima and the laws of the State of Washington.

Signature: _____ Date: _____

Please Print: _____

For Office Use Only	
Regulatory License #: _____	Amount Paid: \$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check
Permit Technician Approval	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Approved with Conditions _____	
Signature: _____ Date: _____	

11.32.020 Heating and/or comfort-cooling journeyman certificate—Requirements.

11.32.020.1 **Journeyman** Certification. It is unlawful for any person to install or service any heating or comfort-cooling appliance without first having obtained and being the authorized holder of a valid and subsisting city of Yakima heating and/or comfort-cooling **journeyman** certificate, issued pursuant to this section, authorizing the holder to service and install the appliance.

11.32.020.2 **Journeyman** Certification Fee. The fee for each city of Yakima heating and/or comfort-cooling **journeyman** certificate shall be eleven dollars, and eleven dollars for renewal, per year for each person payable to the city of Yakima code administration division.

11.32.020.3 **Journeyman** Certificate Examinations. No city of Yakima heating and/or comfort-cooling **journeyman** certificate shall be issued until the applicant has passed an examination administered by the code official, paid all certification and examination fees authorized by this chapter and completed a mechanical **journeyman** certificate application form. The examination authorized by this section shall test the applicant's knowledge of that portion of the city mechanical code applicable to the types of heating and comfort-cooling appliances the applicant intends to install or service.

11.32.020.4 **Journeyman** Certificate Application. Prior to taking such examination, the applicant shall complete an application form provided by the code official. The application shall contain the following information: applicant's name, home address, business address, place and date of birth, whether the applicant has served an apprenticeship in the heating and comfort-cooling appliance installation trade, and if so, which trade, whether the applicant has achieved **journeyman** status in such trade, and what types of heating and/or comfort-cooling appliances the applicant seeks to be certified to install and/or service and what related work the applicant seeks to be certified to perform. The code official shall issue a city of Yakima heating and/or comfort-cooling **journeyman** certificate to applicants who pass the examination. The city of Yakima heating and/or comfort-cooling **journeyman** certificate shall specifically state what heating and/or comfort-cooling appliances the **journeyman** is certified to install and/or service and what related work the **journeyman** is certified to perform.

11.32.020.5 **Journeyman** Certificate Examination Fee. The fee for heating and/or comfort-cooling **journeyman** certificate examination shall be five dollars payable in advance to the city of Yakima code administration division.

11.32.020.6 Appeal of Examination Results. Any applicant who does not pass the heating and/or comfort-cooling **journeyman** certificate examination may appeal to the board of appeals established by YMC [11.04.112](#) for a review of any irregularity in the administration or scoring of the examination by the code official by filing a written notice of appeal with the code official within ten calendar days of receipt by the applicant of the result of the examination. The notice of appeal shall specify the irregularity on which the appeal is based. The code official shall promptly notify the board of the filing of the appeal.

On receipt of an appeal, the board shall promptly give written notice to the code official and the applicant/appellant of the time, date and place of hearing on such appeal, not less than seven calendar days prior to the date of the hearing. The board shall then hear the appeal and determine whether the examination results at issue should be upheld or modified.

11.32.020.7 Suspension or Revocation of Journeyman Certificate—Appeal. The code official may, in writing, suspend or revoke a certificate issued under the provisions of this section whenever the certificate is issued in error, or on the basis of incorrect information supplied in application for the certificate, or the certificate holder either

installs or services any heating or comfort-cooling appliance for which he/she is not certified, or otherwise fails to comply with any provision of the city mechanical code. The holder of any certificate suspended or revoked by the code official shall have the right of appeal to the board of appeals established by YMC [11.04.112](#) from such action by filing a notice of appeal with the board of appeals within ten days after receiving notice of the code official's action. At the hearing, the holder of the certificate shall be entitled to be heard in person, to produce witnesses and to be represented by counsel. The action of the board of appeals on the question shall be final and conclusive. (Ord. 2005-08 § 3, 2005: Ord. 2001-40 § 3, 2001).