



**COMMUNITY DEVELOPMENT DEPARTMENT**

*Code Administration Division*

*129 North Second Street, 2nd Floor Yakima, Washington 98901*

*Phone (509) 575-6126 • Fax (509) 576-6576 Email: [codes@yakima.wa.gov](mailto:codes@yakima.wa.gov)*

# **PARKING LOT PERMIT APPLICATION PACKET**



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## **Parking Lot Permit**

**A parking lot permit is required for the re-stripping of an existing parking lot or for the creation of a new parking lot. If a building permit or grading permit is also being submitted for the site, a parking lot permit may not be required.**

**For establishing a new parking lot, land use review may be required. You may contact the Planning Division at (509) 575-6183 or [ask.planning@yakimawa.gov](mailto:ask.planning@yakimawa.gov) to confirm if land use review will be required.**

**Two (2) copies of the site plan must be submitted for review with this permit application, or you may submit online by following the directions on our website: <https://www.yakimawa.gov/services/codes/permits/>**

**Two (2) copies of drainage plans are also required if the project consists of creating a new parking lot.**

**An inspection fee is required to be paid before or at the time of permit issuance. For questions regarding fee or plan submittal and/or building code questions, please contact us at 509-575-6126 or [codes@yakimawa.gov](mailto:codes@yakimawa.gov).**



Community Development Department  
**Code Administration Division**  
 129 N 2nd Street, 2nd Floor, Yakima,  
 WA 98901 Phone: (509) 575-6126 \*  
 Fax: (509) 576-6576  
 codes@yakimawa.gov \* www.buildingyakima.com

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# Parking Lot Permit Application

**Permit #** \_\_\_\_\_

**Site Address:** \_\_\_\_\_ **Parcel #s:** \_\_\_\_\_

**Primary Contact Name:** \_\_\_\_\_ **Phone#:** \_\_\_\_\_ **Email** \_\_\_\_\_

**Estimated Cost of Construction:** \_\_\_\_\_

**Description of Work** (if lengthy, please attach on a separate document)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Contact Information**

Applicant Name: \_\_\_\_\_ Applicant Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Contractor Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_ Contractor License #: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Owner Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

**Declaration**

**I hereby certify that (please select one):**

- I am a **CONTRACTOR** or SPECIALTY CONTRACTOR currently registered and properly licensed as defined under RCW 18.27.010 and 18.27.110 and am legally qualified to perform the work sought by this permit.
- I am an **AUTHORIZED AGENT** of the property owner and all work will be done by the property owner or a properly licensed contractor or specialty contractor as defined under RCW 18.27.010 and 18.27.110 and is legally qualified to perform the work sought by this permit.
- I am **EXEMPT** from the requirements of the Contractor Registration laws, per RCW 18.27.090, and will abide by all provisions and conditions of the exemption as stated. I will do all of my own work or use all registered and licensed contractors and/or specialized contractors in connection with the work to be performed under the permit applied for herein.

**I understand that the granting of a permit does not authorize me in any way to violate or cancel any of the provisions of state, federal or local laws regulating the construction or performance of construction sought under this permit.**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Date