



COMMUNITY DEVELOPMENT DEPARTMENT

Code Administration Division

129 North Second Street, 2nd Floor Yakima, Washington 98901

(509) 575-6126 • Fax (509) 576-6576

codes@yakimawa.gov • www.buildingyakima.com

Property Maintenance Code

Appeal

Application Packet



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APPEAL

Application. Any person directly affected by a decision of the code official or a notice or order issued under the Property Maintenance Code shall have the right to appeal to the hearing examiner, provided that a written application for appeal is filed within **20 days** after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

Procedure. Appeal hearings shall follow procedure outlined in Yakima Municipal Code 1.43.110-130 and 16.08.012—018.

Hearing. Hearings before the hearing examiner shall be open to the public. The appellant, the appellant's representative, the code official and any person whose interests are affected shall be given an opportunity to be heard.

Decision. The hearing examiner shall affirm, modify or reverse the decision of the code official in a written decision. The decision of the hearing examiner shall be in writing. Copies of the decision shall be furnished to the appellant and to the code official. The code official shall take immediate action in accordance with the decision of the hearing examiner.

Appeal of the Decision. Any party to the appeal shall have the right to appeal the hearing examiner's decision to the appropriate court. Application for review shall be made in the manner and time required by law following the filing of the decision in the office of the chief administrative officer.

Stays of Enforcement. Appeals of notice and orders (other than Imminent Danger notices) shall stay the enforcement of the notice and order until the appeal is heard by the appeals court.



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APPEAL APPLICATION Application #: _____

Notice, Order or Decision issued under the Property Maintenance Code

Appellant Information

Name: _____ **Mailing Address:** _____

City: _____ **State:** _____ **Zip Code:** _____

Phone #: _____ **Email:** _____

Information for Action Being Appealed

Site Address: _____

Parcel #(s): _____

Code Case #: _____

Describe the action being appealed (decision of the code official, notice, or order): _____

Reason for the appeal - Describe the specific error(s) or issues(s) upon which the appeal is based, including an explanation of how the true intent of the Property Maintenance Code or rules legally adopted thereunder have been incorrectly interpreted, how the provisions of the code do not fully apply, or how the requirements of the code are adequately satisfied by other means (attach separate page if lengthy):

I certify that the information on this application are true and correct to the best of my knowledge.

Appellant's Signature

Date