



Community Development Department
Code Administration Division
 129 N 2nd Street, 2nd Floor, Yakima, WA 98901
 Phone: (509) 575-6126 * Fax: (509) 576-6576
codes@yakimawa.gov * www.buildingyakima.com

CITY OF YAKIMA REQUEST TO EXTEND PERMIT/APPLICATION EXPIRATION DATE

REQUESTER INFORMATION:

Name: _____

Mailing Address _____

Email Address: _____

Phone Number: _____

I certify that I am the: Contractor Property Owner Authorized Agent of the Property Owner

PERMIT & REQUEST INFORMATION:

I need to extend a: Permit that has been issued Permit APPLICATION (permit not issued)

Permit/Application Number: _____ Set to expire on: _____

Request for Extension (must include explanation of *justifiable cause* for extension **AND** the number of days needed – i.e. describing the progress that has been made):

***NOTE:** Expiration dates for issued permits are extended by 180 days each time an inspection occurs*

I hereby certify that the above information is correct and accurate to the best of my knowledge, and understand that a request for extension does not guarantee approval:

Name
Signature
Date

SUBMIT TO THE CODE ADMINISTRATION VIA:

Email: codes@yakimawa.gov;

Mail: City of Yakima Code Administration, 129 N 2nd St, Yakima, WA 98901; OR

In Person: Drop off at Permits Counter on 2nd Floor of City Hall (129 N 2nd St, Yakima, WA 98901)

OFFICE USE ONLY - Reviewed by: _____ Date: _____

This request is: Approved as Proposed Approved w/ Modifications (provide explanation below) Denied

NEW EXPIRATION DATE: _____ Explanation: _____

