



*COMMUNITY DEVELOPMENT DEPARTMENT*

*Office of Code Administration*

*129 North Second Street, 2<sup>nd</sup> Floor Yakima, Washington 98901*

*(509) 575-6126 Fax (509) 576-6576*

*codes@yakimawa.gov www.buildingyakima.com*

# ***SAMPLE PORT APPLICATION PACKET***



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***Pretreatment Sample Port Application***

***Occupancies that discharge strong waste to the City of Yakima Wastewater Treatment Plant must comply with Chapter 7.65 of the Yakima Municipal Code.***

***This checklist outlines the process for submitting an application for review and approval for the installation of sample ports.***

- ➔ A Sample Port Application form may be submitted by the tenant, property owner and/or Contractor, however the permit can only be issued to the property owner or a licensed Contractor.
- ➔ Sewer installations must be performed by a State Licensed Contractor who is also a licensed City of Yakima licensed Side Sewer Installer.
- ➔ Please submit: 1) the completed Application form; 2) indication of which of the Sampling Manhole Standard Details will be used for the installation and 3) a utility site plan. The application will be routed to the Wastewater Pretreatment Supervisor for review. The review time period is up to 10-days.
- ➔ If you have any questions regarding the sample port location requirements, please contact the Wastewater Pretreatment Supervisor at 509-575-6077.
- ➔ If additional information is required in order to complete the review, the applicant will be contacted by the Code Administration Permit Project Coordinator and/or the Wastewater Pretreatment Supervisor.
- ➔ Once the application is approved, the Permit Project Coordinator will notify the applicant that the permit is ready to be issued.
- ➔ At the time the permit is issued a copy of the approved sample port plan will be given to the applicant. The approved plan must be on site at the time inspections are performed by the Office of Code Administration.
- ➔ Work performed within the City Right-of-Way, require the submittal and approval of an Excavation / Street Break Permit Application pursuant to Chapter 8.72 Yakima Municipal Code (<http://www.yakimawa.gov/services/engineering/files/StreetBreak-October720142.pdf>). If you have questions regarding this process, please contact City Engineering at 509-575-6111.
- ➔ All work performed must be inspected before backfilling. In the event the work is backfilled without the required inspection(s), the owner/applicant will be responsible for exposing the work and scheduling the required inspection(s) to ensure the installation complies with applicable codes.



**COMMUNITY DEVELOPMENT DEPARTMENT**  
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 Code Administration Division  
 129 North Second Street, 2nd Floor Yakima, Washington 98901  
 Phone (509) 575-6126 • Fax (509) 576-6576 E-mail: codes@yakimawa.gov

**\*\*\*For sampling port\*\*\***

**PLUMBING PERMIT APPLICATION Permit# \_\_\_\_\_**

Job Address: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Project Description: \_\_\_\_\_

Estimated cost of the work to be performed (materials and labor): \$ \_\_\_\_\_

**Property Owner**

**Contractor**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

State Cont. Lic. #: \_\_\_\_\_ exp. \_\_\_\_\_

Alt. Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

ITEM	QTY.
Atmospheric Breaker	
Backflow Device (RPBA or DCVA) <2"	
Backflow Device (RPBA or DCVA) >2"	
Bar Sink	
Bathtub	
Clothes Washer	
Dishwasher	
Drinking Fountain	
Floor Drain	
Hose Bib	
Kitchen Sink	
Kitchen Sink 3 Compartment	
Laundry Tray	
Lavatory (Basin)	
Miscellaneous:	
_____	

ITEM	QTY.
Mop Sink	
Pretreatment Interceptor	
Repair/Alt. Drain/Vent Piping	
Roof Drain	
Sewage Pump	
Sewer Repair	
Shower	
Side Sewer	
Sink	
Supplemental Permits	
Urinal	
Water Closet – Tank Type	
Water Closet – Flushometer Type	
Water Heater	
Water Piping/Service	
Sampling Port	

**Declaration**

I hereby certify that (please select one):

- I am a **CONTRACTOR** or **SPECIALTY CONTRACTOR** currently registered and properly licensed as defined under RCW 18.27.010 and 18.27.110 and am legally qualified to perform the work sought by this permit.
- I am an **AUTHORIZED AGENT** of the property owner and all work will be done by the property owner or a properly licensed contractor or specialty contractor as defined under RCW 18.27.010 and 18.27.110 and is legally qualified to perform the work sought by this permit.
- I am **EXEMPT** from the requirements of the Contractor Registration laws, per RCW 18.27.090, and will abide by all provisions and conditions of the exemption as stated. I will do all of my own work or use all registered and licensed contractors and/or specialized contractors in connection with the work to be performed under the permit applied for herein.

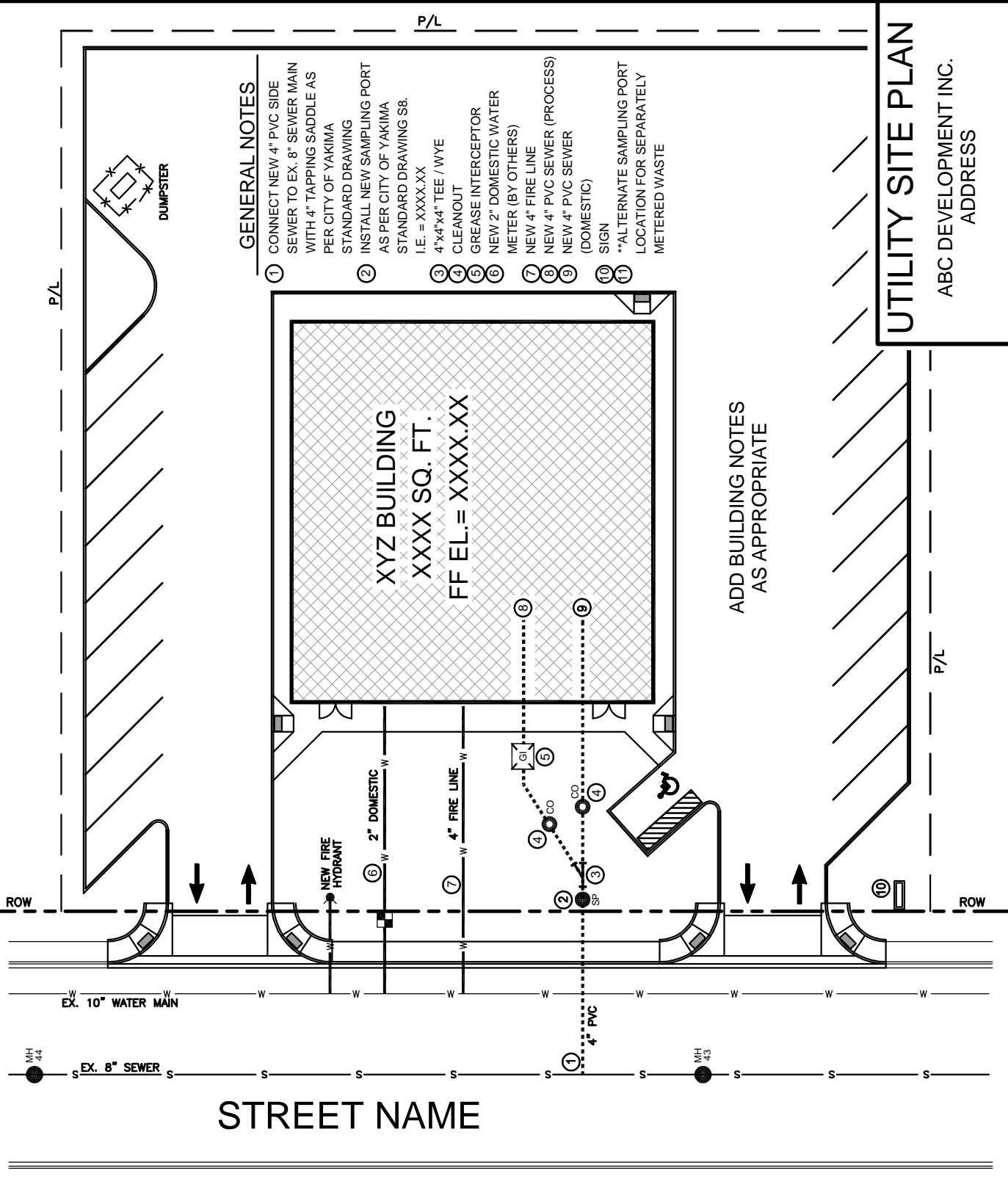
*I hereby certify under penalty of perjury of the Laws of the State of Washington that I have read and examined this application and know that the information contained herein is true and correct. I understand that the granting of a permit does not authorize me in any way to violate or cancel any of the provisions of state, federal or local laws regulating the construction or performance of construction sought under this permit.*

Signature

Print Name

Date

# EXAMPLE (Sampling Port Location Drawing)



### GENERAL NOTES

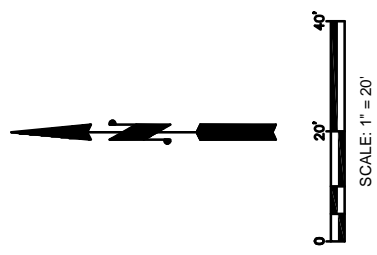
- ① CONNECT NEW 4" PVC SIDE SEWER TO EX. 8" SEWER MAIN WITH 4" TAPPING SADDLE AS PER CITY OF YAKIMA STANDARD DRAWING
- ② INSTALL NEW SAMPLING PORT AS PER CITY OF YAKIMA STANDARD DRAWING S8. I.E. = XXXX.XX
- ③ 4"x4"x4" TEE / WYE
- ④ CLEANOUT
- ⑤ GREASE INTERCEPTOR
- ⑥ NEW 2" DOMESTIC WATER METER (BY OTHERS)
- ⑦ NEW 4" FIRE LINE
- ⑧ NEW 4" PVC SEWER (PROCESS)
- ⑨ NEW 4" PVC SEWER (DOMESTIC)
- ⑩ SIGN
- ⑪ \*\*ALTERNATE SAMPLING PORT LOCATION FOR SEPARATELY METERED WASTE

XYZ BUILDING  
 XXXX SQ. FT.  
 FF EL. = XXXX.XX

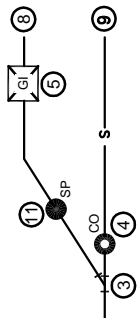
ADD BUILDING NOTES  
 AS APPROPRIATE

**UTILITY SITE PLAN**  
 ABC DEVELOPMENT INC.  
 ADDRESS

DRAWN BY: DATE: PAGE #:



### \* NOTE \*

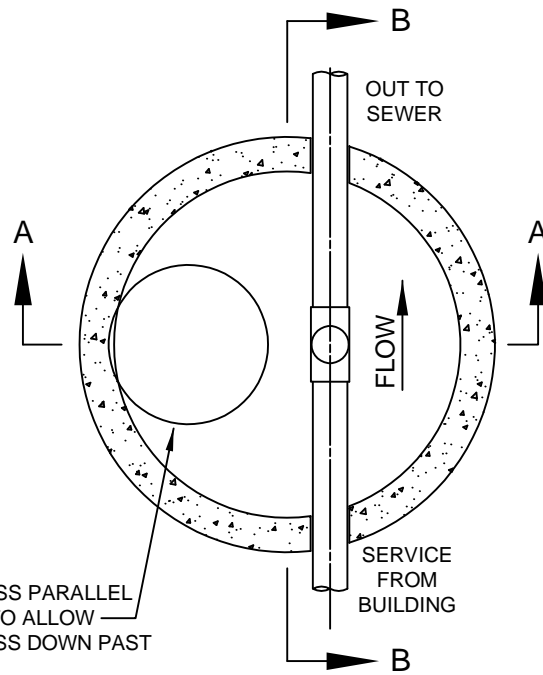


IF PROCESS WATER IS METERED SEPARATELY FROM DOMESTIC WATER, OR IF THE PROCESS WASTE WATER IS SEPARATELY METERED, RELOCATE SAMPLING PORT AS SHOWN ABOVE.

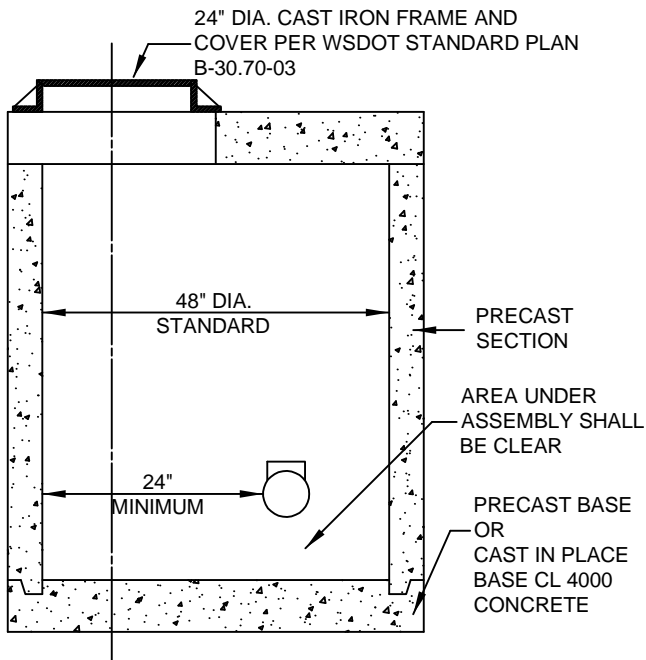
**NOTES**

1. MANHOLES SHALL BE STANDARD REINFORCED CONCRETE SECTIONS 48" I.D. x 4'-0". IF MORE THAN ONE SECTION IS USED, INSTALL RAMNEK AT JOINTS.
2. INSTALL RAMNEK SEAL UNDER COVER FRAME ENTIRELY AROUND MANHOLE.
3. SAMPLING PORT IS TO BE LOCATED IN A LOCATION WHERE IT CAN BE ACCESSED AT ANY TIME. LOCATION AS APPROVED BY CITY ENGINEER
4. NO OTHER APPARATUS SHALL BE INSTALLED IN THE SAMPLING PORT MANHOLE.
5. SAMPLING PORT MANHOLE LID SHALL NOT BE OF A BOLT DOWN TYPE BUT SHALL BE CAST IRON ONLY AS APPROVED BY THE CITY ENGINEER.

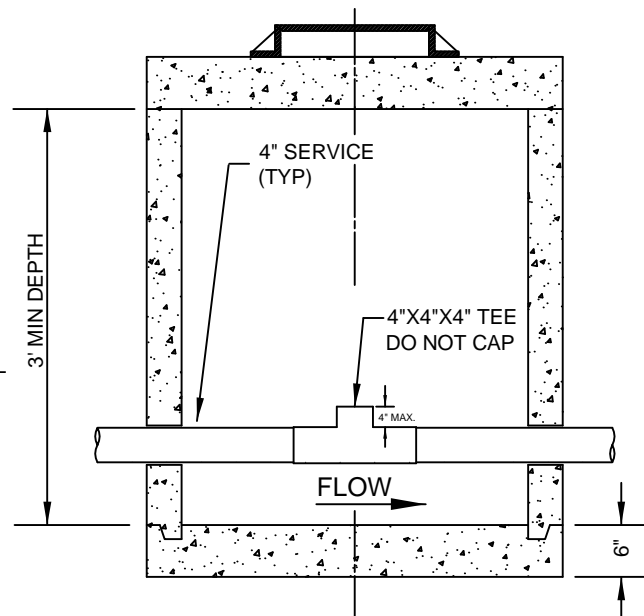
PLACE MANHOLE ACCESS PARALLEL TO THE SERVICE PIPE TO ALLOW SAMPLER CLEAR ACCESS DOWN PAST THE SERVICE.



**PLAN VIEW**



**SECTION A-A**



**SECTION B-B**



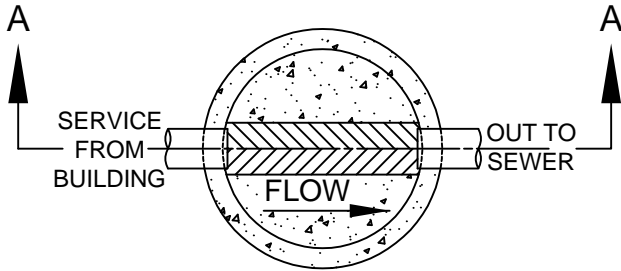
**City Of Yakima  
Engineering Division**

129 North Second Street  
Yakima, Washington

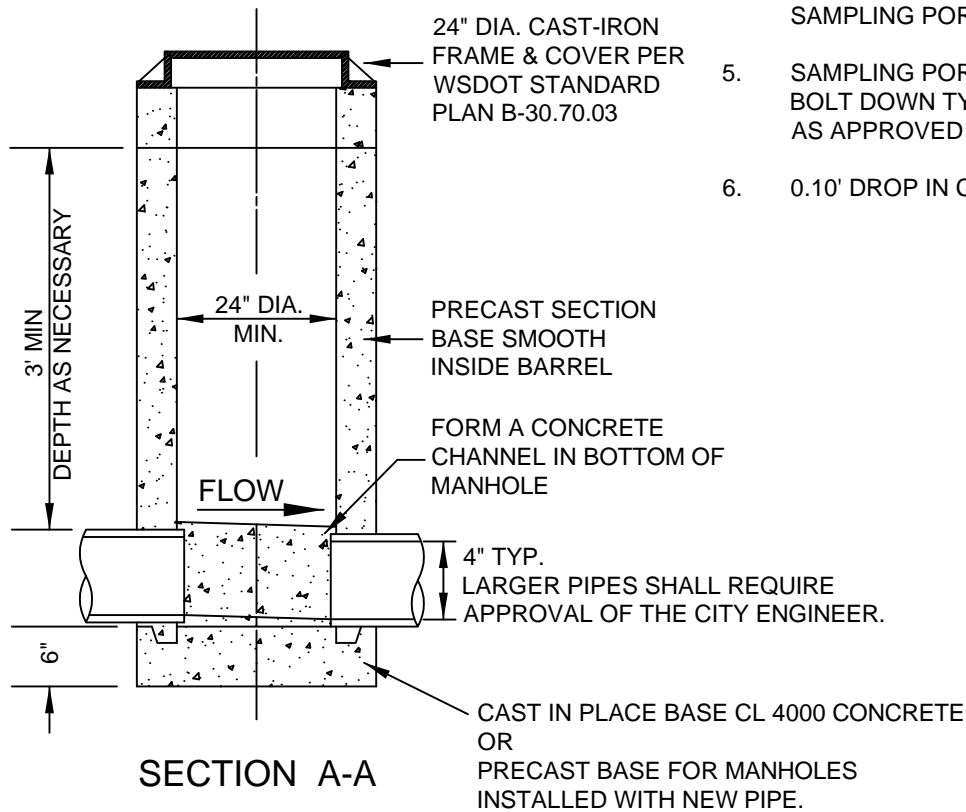
City of Yakima - Standard Detail

**SHALLOW SAMPLING MANHOLE S9**

NOT TO SCALE  
Revision 6-2017



PLAN VIEW



NOTES

1. MANHOLES SHALL BE STANDARD REINFORCED CONCRETE SECTIONS 24" I.D. x 4'-0". IF MORE THAN ONE SECTION IS USED, INSTALL RAMNEK AT JOINTS.
2. INSTALL RAMNEK SEAL UNDER COVER FRAME ENTIRELY AROUND MANHOLE.
3. SAMPLING PORT IS TO BE LOCATED WHERE IT CAN BE ACCESSED AT ANY TIME. LOCATION AS APPROVED BY THE CITY ENGINEER.
4. NO OTHER APPARATUS SHALL BE INSTALLED IN THE SAMPLING PORT MANHOLE.
5. SAMPLING PORT MANHOLE LID SHALL NOT BE OF A BOLT DOWN TYPE BUT MAY BE CAST IRON OR AS APPROVED BY THE CITY ENGINEER.
6. 0.10' DROP IN CHANNELS ACROSS MANHOLE



City Of Yakima  
Engineering Division

129 North Second Street  
Yakima, Washington

City of Yakima - Standard Detail  
**SAMPLING MANHOLE**

NOT TO SCALE  
Revision 6 - 2017