



**COMMUNITY DEVELOPMENT DEPARTMENT**

**Code Administration Division**

**129 North Second Street, 2nd Floor Yakima, Washington 98901**

**Phone (509) 575-6126 • Fax (509) 576-6576 Email: [codes@yakimawa.gov](mailto:codes@yakimawa.gov)**

# ***SAMPLE PORT APPLICATION PACKET***



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## **Pretreatment Sample Port Application**

**Occupancies that discharge strong waste to the City of Yakima Wastewater Treatment Plant must comply with Chapter 7.65 of the Yakima Municipal Code.**

**This checklist outlines the process for submitting an application for review and approval for the installation of sample ports.**

- ➔ A Sample Port Application form may be submitted by the tenant, property owner and/or Contractor, however the permit can only be issued to the property owner or a licensed Contractor.
- ➔ Sewer installations must be performed by a State Licensed Contractor who is also a licensed City of Yakima licensed Side Sewer Installer.
- ➔ Please submit: 1) the completed Application form; 2) indication of which of the Sampling Manhole Standard Details will be used for the installation and 3) a utility site plan. The application will be routed to the Wastewater Pretreatment Supervisor for review. The review time period is estimated to be up to 10 days.
- ➔ If you have any questions regarding the sample port location requirements, please contact the Wastewater Pretreatment Supervisor at 509-575-6077.
- ➔ If additional information is required in order to complete the review, the applicant will be contacted by the Code Administration Permit Project Coordinator and/or the Wastewater Pretreatment Supervisor.
- ➔ Once the application is approved, the Permit Project Coordinator will notify the applicant that the permit is ready to be issued.
- ➔ At the time the permit is issued a copy of the approved sample port plan will be given to the applicant. The approved plan must be on site at the time inspections are performed by the Office of Code Administration.
- ➔ Work performed within the City Right-of-Way, require the submittal and approval of an Excavation / Street Break Permit Application pursuant to Chapter 8.72 Yakima Municipal Code (<https://www.yakimawa.gov/services/engineering/excavation-permit/>). If you have questions regarding this process, please contact City Engineering at 509-575-6111 or [engineering@yakimawa.gov](mailto:engineering@yakimawa.gov).
- ➔ All work performed must be inspected before backfilling. In the event the work is backfilled without the required inspection(s), the owner/applicant will be responsible for exposing the work and scheduling the required inspection(s) to ensure the installation complies with applicable codes.



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**\*\*\*For Sampling Port\*\*\***

**PLUMBING PERMIT APPLICATION**

**Permit#** \_\_\_\_\_

**Job Address:** \_\_\_\_\_ **Parcel Number:** \_\_\_\_\_

**Project Description:** \_\_\_\_\_

**Estimated cost of the work to be performed (materials and labor):** \$ \_\_\_\_\_

**Property Owner**

**Contractor**

**Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**State Cont. Lic. #:** \_\_\_\_\_ **exp.** \_\_\_\_\_

**Alt. Phone:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

ITEM	EXISTING QUANTITY	NEW QUANTITY
Atmospheric Breaker		
Backflow Device (RPBA or DCVA) <2"		
Backflow Device (RPBA or DCVA) >2"		
Bar Sink		
Bath tub		
Clothes Washer		
Dishwasher		
Drinking Fountain		
Floor Drain		
Hose Bib		
Kitchen Sink		
Kitchen Sink 3 Compartment		
Laundry Tray		
Lavatory (Basin)		
Miscellaneous:		
_____		

ITEM	EXISTING QUANTITY	NEW QUANTITY
Mop Sink		
Pretreatment Interceptor (Grease/Oil)		
Repair/Alt. Drain/Vent Piping		
Roof Drain		
Sewage Pump		
Sewer Repair		
Shower		
Side Sewer		
Sink		
Supplemental Permits		
Urinal		
Water Closet – Tank Type		
Water Closet – Flushometer Type		
Water Heater		
Water Piping/Service		
Sampling Port		

**Declaration**

*I hereby certify that (please select one):*

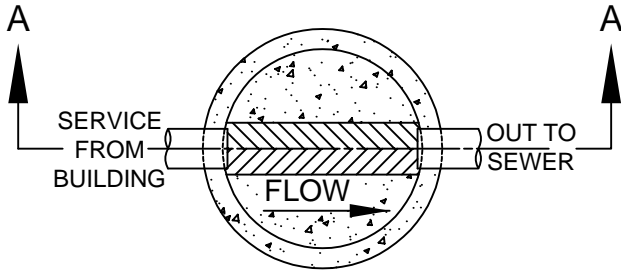
- I am a **CONTRACTOR** or **SPECIALTY CONTRACTOR** currently registered and properly licensed as defined under RCW 18.27.010 and 18.27.110 and am legally qualified to perform the work sought by this permit.
- I am an **AUTHORIZED AGENT** of the property owner and all work will be done by the property owner or a properly licensed contractor or specialty contractor as defined under RCW 18.27.010 and 18.27.110 and is legally qualified to perform the work sought by this permit.
- I am **EXEMPT** from the requirements of the Contractor Registration laws, per RCW 18.27.090, and will abide by all provisions and conditions of the exemption as stated. I will do all of my own work or use all registered and licensed contractors and/or specialized contractors in connection with the work to be performed under the permit applied for herein.

*I hereby certify under penalty of perjury of the Laws of the State of Washington that I have read and examined this application and know that the information contained herein is true and correct. I understand that the granting of a permit does not authorize me in any way to violate or cancel any of the provisions of state, federal or local laws regulating the construction or performance of construction sought under this permit.*

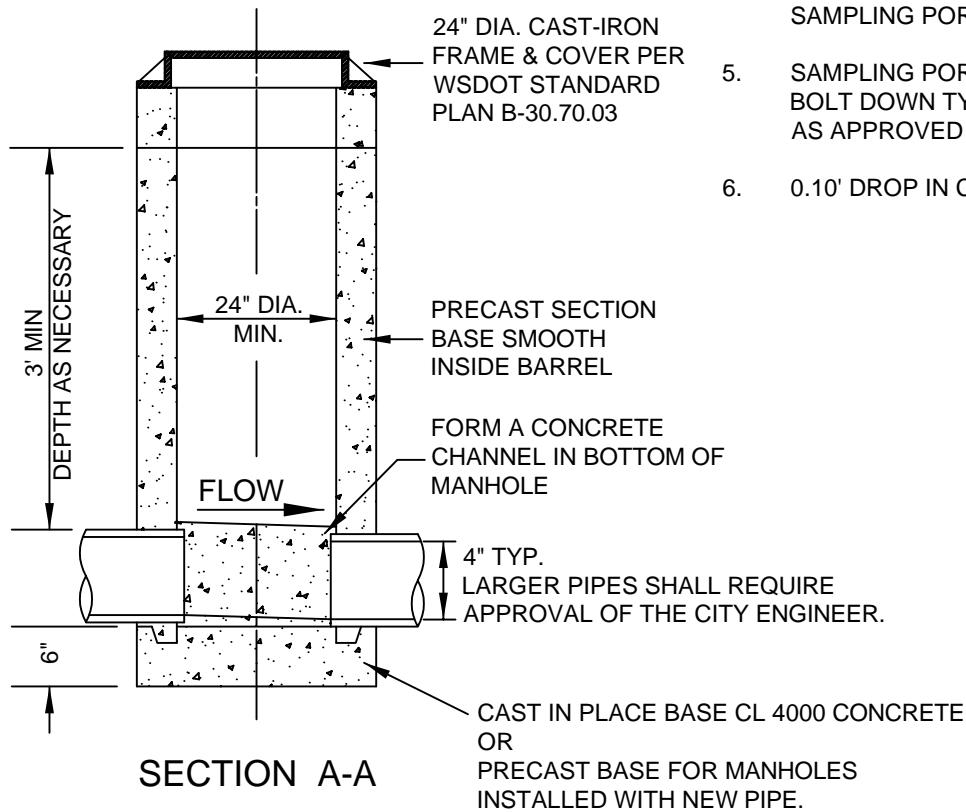
\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Date**



PLAN VIEW



NOTES

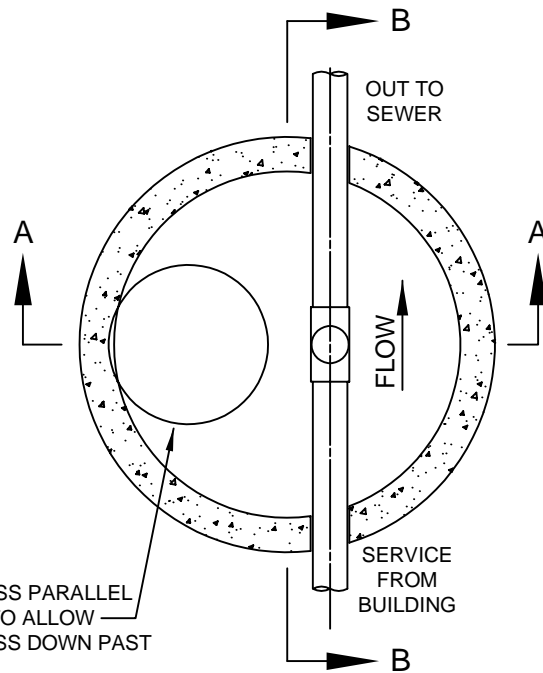
1. MANHOLES SHALL BE STANDARD REINFORCED CONCRETE SECTIONS 24" I.D. x 4'-0". IF MORE THAN ONE SECTION IS USED, INSTALL RAMNEK AT JOINTS.
2. INSTALL RAMNEK SEAL UNDER COVER FRAME ENTIRELY AROUND MANHOLE.
3. SAMPLING PORT IS TO BE LOCATED WHERE IT CAN BE ACCESSED AT ANY TIME. LOCATION AS APPROVED BY THE CITY ENGINEER.
4. NO OTHER APPARATUS SHALL BE INSTALLED IN THE SAMPLING PORT MANHOLE.
5. SAMPLING PORT MANHOLE LID SHALL NOT BE OF A BOLT DOWN TYPE BUT MAY BE CAST IRON OR AS APPROVED BY THE CITY ENGINEER.
6. 0.10' DROP IN CHANNELS ACROSS MANHOLE



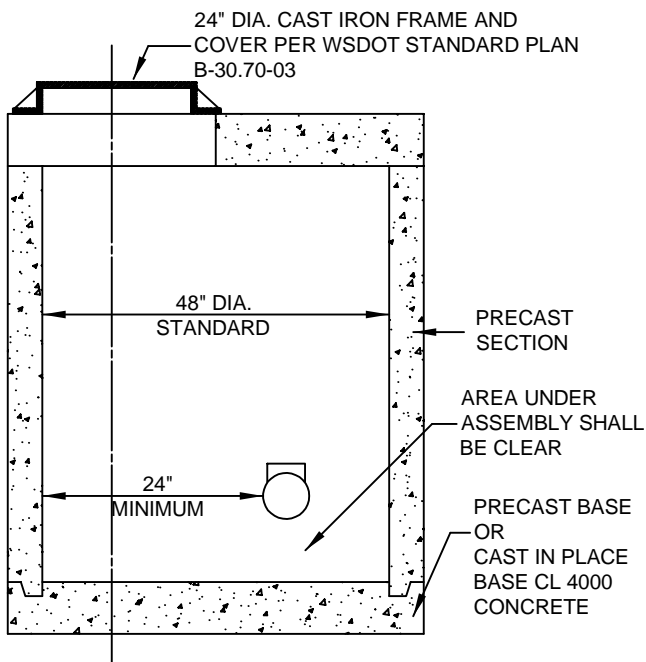
**NOTES**

1. MANHOLES SHALL BE STANDARD REINFORCED CONCRETE SECTIONS 48" I.D. x 4'-0". IF MORE THAN ONE SECTION IS USED, INSTALL RAMNEK AT JOINTS.
2. INSTALL RAMNEK SEAL UNDER COVER FRAME ENTIRELY AROUND MANHOLE.
3. SAMPLING PORT IS TO BE LOCATED IN A LOCATION WHERE IT CAN BE ACCESSED AT ANY TIME. LOCATION AS APPROVED BY CITY ENGINEER
4. NO OTHER APPARATUS SHALL BE INSTALLED IN THE SAMPLING PORT MANHOLE.
5. SAMPLING PORT MANHOLE LID SHALL NOT BE OF A BOLT DOWN TYPE BUT SHALL BE CAST IRON ONLY AS APPROVED BY THE CITY ENGINEER.

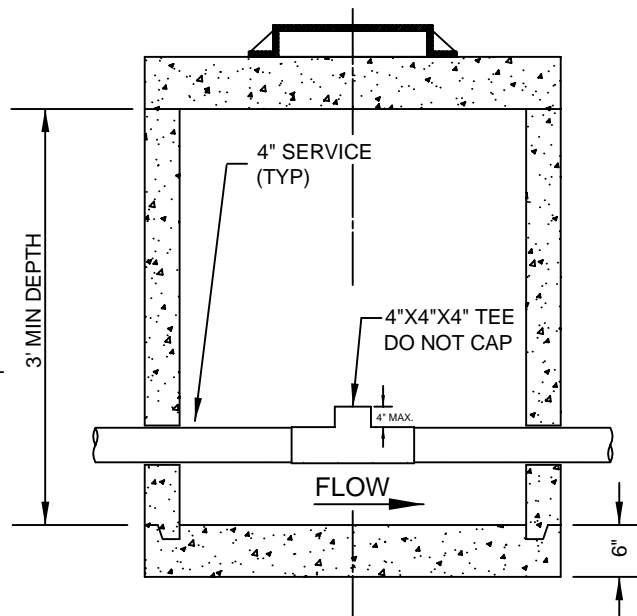
PLACE MANHOLE ACCESS PARALLEL TO THE SERVICE PIPE TO ALLOW SAMPLER CLEAR ACCESS DOWN PAST THE SERVICE.



**PLAN VIEW**



**SECTION A-A**



**SECTION B-B**



**City Of Yakima  
Engineering Division**

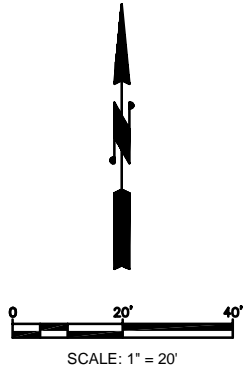
129 North Second Street  
Yakima, Washington

City of Yakima - Standard Detail

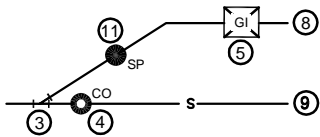
**SHALLOW SAMPLING MANHOLE S9**

NOT TO SCALE  
Revision 6-2017

# EXAMPLE (Sampling Port Location Drawing)

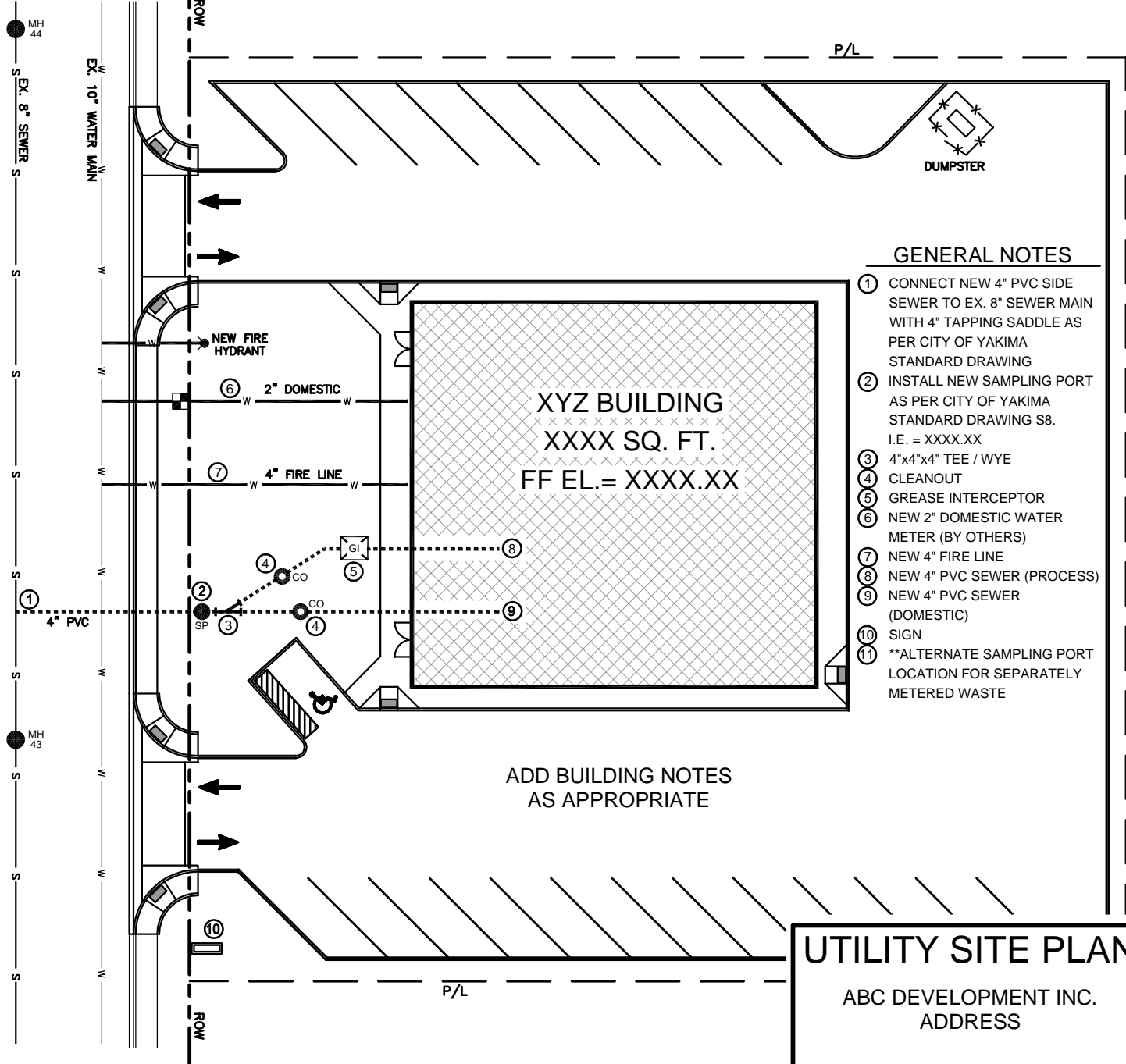


**\* NOTE \***



IF PROCESS WATER IS METERED SEPARATELY FROM DOMESTIC WATER, OR IF THE PROCESS WASTE WATER IS SEPARATELY METERED, RELOCATE SAMPLING PORT AS SHOWN ABOVE.

STREET NAME



## GENERAL NOTES

- ① CONNECT NEW 4" PVC SIDE SEWER TO EX. 8" SEWER MAIN WITH 4" TAPPING SADDLE AS PER CITY OF YAKIMA STANDARD DRAWING
- ② INSTALL NEW SAMPLING PORT AS PER CITY OF YAKIMA STANDARD DRAWING S8. I.E. = XXXX.XX
- ③ 4"x4"x4" TEE / WYE
- ④ CLEANOUT
- ⑤ GREASE INTERCEPTOR
- ⑥ NEW 2" DOMESTIC WATER METER (BY OTHERS)
- ⑦ NEW 4" FIRE LINE
- ⑧ NEW 4" PVC SEWER (PROCESS)
- ⑨ NEW 4" PVC SEWER (DOMESTIC)
- ⑩ SIGN
- ⑪ \*\*ALTERNATE SAMPLING PORT LOCATION FOR SEPARATELY METERED WASTE

ADD BUILDING NOTES AS APPROPRIATE

## UTILITY SITE PLAN

ABC DEVELOPMENT INC.  
ADDRESS