



COMMUNITY DEVELOPMENT DEPARTMENT

Office of Code Administration

129 North Second Street, 2nd Floor Yakima, Washington 98901

(509) 575-6126 Fax (509) 576-6576

codes@yakimawa.gov www.buildingyakima.com

TENTS/CANOPIES APPLICATION PACKET



**COMMUNITY DEVELOPMENT
DEPARTMENT**
*Office of Code Administration
129 North Second Street, 2nd Floor Yakima,*

Updated April 16, 2018

Tents and membrane structures having an area in excess of 400 square feet shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval by the Fire Code Official. NOTE: The requirements outlined herein DO NOT apply to tents/canopies set up for events at private residences.

EXCEPTIONS: 1. Tents used exclusively for recreational camping purposes. 2. Tents open on all sides which comply with all of the following: 2.1: Individual tents having a maximum size of 700 square feet; 2.2: The aggregate area of multiple tents placed side by side without a fire break clearance of 12-feet, not exceeding 700 square feet total; 2.3: A minimum clearance of 12-feet to all structures and other tents.

A detailed site and floor plan for tents or membrane structures shall be submitted with a completed Fire Permit Application form. The floor plan shall include the following: means of egress details; seating capacity; arrangement of the seating and location and type of heating and electrical equipment 3103.6 (2015/IFC).

Tent access, location and parking shall comply with Section 3103.8 (2015/IFC).

Permit Fees: \$47 for Plan Review - \$47 for Fire Inspection (FEES ARE PER TENT)

Code Requirements for Tents/Canopies:

- 1) 3103.8.6 (2015/IFC) An unobstructed fire break passageway or fire road not less than 12-feet wide and free from guy ropes and other obstructions shall be maintained on all sides of all tents and membrane structures.
- 2) Seating arrangements shall be in accordance with Chapter 10 (2015/IFC).
- 3) Means of egress shall be in accordance with 3103.12.1 through 3103.12.8 (2015/IFC).
- 4) Exits shall be spaced at approximately equal intervals around the perimeter of the tent or membrane structure, and shall be located such that all points are 100 feet or less from an exit. 3103.12 (2015/IFC).
- 5) The number of exits shall be in accordance with 3103.12.2 (2015/IFC).
- 6) Exit doors shall swing in the direction of exit travel and comply with 3103.12.4 (2015/IFC).
- 7) Aisle widths shall comply with 3103.12.5 (2015/IFC).
- 8) Exit signs shall be clearly marked. Exit signs shall be installed at required exit doorways and where otherwise necessary to indicate clearly the direction of egress. 3103.12.6 (2015/IFC).
- 9) Exit sign illumination shall comply with 3103.12.6.1 and 3103.12.7 (2015/IFC).
- 10) Guy wires, guy ropes and other support members shall not cross a means of egress at a height of less than 8-feet. The surface of means of egress shall be maintained in an approved manner. 3103.12.8 (2015/IFC).

- 11) A certificate shall be provided certifying that the tent/membrane structure complies with flame performance criteria outlined in NFPA 701. 3104.2 (2015/IFC).
- 12) Smoking shall not be permitted in tents or membrane structures. Approved "No Smoking" signs shall be conspicuously posted in accordance with Section 310. 3104.6 (2015/IFC).
- 13) Combustible materials such as hay, straw, shavings or similar combustible material shall comply with 3104.5 (2015/IFC).
- 14) Open flame or other devices emitting flame, fire or heat of any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20-feet of the tent or membrane structures while open to the public unless approved by the fire code official. 3104.7 (2015/IFC).
- 15) Fireworks shall not be used within 100-feet of tents or membrane structures. 3104.8 (2015/IFC).
- 16) There shall be a minimum clearance of at least 3-feet between the fabric envelope and all contents located inside membrane structures. 3104.11 (2015/IFC).
- 17) Portable fire extinguishers shall be provided as required by Chapter 906 (2015/IFC).
- 18) The occupant load allowed in an assembly structure shall be determined in accordance with Chapter 10 (2015/IFC).
- 19) Heating and cooking equipment shall comply with 3104.15 (2015/IFC AND 10.05.095 YMC).
- 20) LP gas storage, handling and use shall comply with 3104.16 (2015/IFC).
- 21) Flammable and combustible liquids shall comply with 3104.17 (2015/IFC).
- 22) The display of motor vehicles shall comply with 3104.18 (2015/IFC).
- 23) Generators and other internal combustion power sources shall be separated from tents or membrane structures by a minimum of 20-feet and shall be isolated from contact with the public by fencing, enclosure or other approved means. 3104.19 (2015/IFC).
- 24) Standby personnel may be required by the fire code official if is deemed essential for public safety. 3104.20 (2015/IFC).
- 25) Crowd managers shall be provided pursuant to 3104.20.2 (2015/IFC).
- 26) Combustible vegetation shall be removed from the area occupied by a tent/membrane structure and from within 30-feet of such structures. 3104.21 (2015/IFC).
- 27) The floor surface of tents/membrane structures and the grounds outside and within 30-feet of the perimeter shall be kept free of combustible material and combustible material that could create a fire hazard shall be stored in approved containers and removed from the premises at least once a day during the period the structure is occupied by the public. 3104.22 (2015/IFC).

Please contact our office at 509-575-6126 to schedule an inspection prior to occupancy/use of any tents or membrane structures.



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FIRE PERMIT APPLICATION Permit# _____

Address: _____		Parcel Number(s): _____	
<input type="radio"/> Residential	<input type="radio"/> Commercial	___ # of Units	___ # of Stories
Sq. Footage _____	___ Sprinklered	___ A/C	___ Alarm System (___ Required ___ Not Required)
<input type="radio"/> New	<input type="radio"/> Alteration	<input type="radio"/> Change of Use	Construction Type _____ Valuation _____
Project Description: _____			
Contact Person		Property Owner Same as Contact Person { }	
Name: _____		Name: _____	
Address: _____		Address: _____	
City/State/Zip: _____		City/State/Zip: _____	
Phone # (Day): _____ Fax: _____		Phone # (Day): _____ Fax: _____	
Email: _____		Email: _____	
Contractor Same as Applicant { }		Architect { } Engineer { }	
Name: _____		Name: _____	
Address: _____		Address: _____	
City/State/Zip: _____		City/State/Zip: _____	
Phone # (Day): _____ Fax: _____		Phone # (Day): _____ Fax: _____	
Email: _____		Email: _____	
State Contr. Lic #: _____		Exp: _____	

I hereby certify under penalty of perjury of the Laws of the State of Washington that I have read and examined this application and know that the information contained herein is true and correct. I will comply with all provisions of law and ordinances governing this type of construction work, whether specified herein or not. I understand that the granting of a permit does not authorize me in any way to violate or cancel any of the provisions of state or local law regulating the construction or performance of construction sought under this permit. I further certify, as applicant, that I am one of the three following general categories of applicants as indicated by my signature below:

- { } a. Requirements of RCW 18.27 that a person engaged "in the pursuit of an independent business" as a contractor comply with the licensing provisions of that chapter do not apply to one who fulfills a single, isolated construction contract without any intent of undertaking further construction contracts in the future. One who undertakes to perform a single isolated construction contract need not comply with the registration requirements of RCW 18.27 in order to maintain a suit under that contract when he is not in the regular course of business engaged as a contractor.
- { } b. That I am currently registered and properly licensed as a general contractor or specialty contractor as defined under RCW 18.27.010 and 18.27.110 and am legally qualified to perform the work sought by this permit, or;
- { } c. That I am exempt from the requirements of the Contractor Registration Laws, RCW 18.27.010 and 18.27.110 and will do all my own work or use all registered and licensed subcontractors in connection with the work to be performed under this permit applied for herein.

Applicant's Signature

Applicant (Print or Type)

Date