



DEPARTMENT OF PUBLIC WORKS
Scott Schafer, Director

Engineering Division
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CITY OF YAKIMA
REIMBURSEMENT AGREEMENT APPLICATION

In accordance with City of Yakima's Municipal Code Ch. 7.67 and subsequent amendments establishing procedures for reimbursement agreements, applications for a reimbursement agreement for utility improvements paid for by private funds in excess of \$5,000 is hereby made as follows:

Applicant/Owner:

Address:

Improvements and Location:

Application must be submitted with the following:

1. A non-refundable application fee of \$750 plus other City expenses.
2. Preliminary utility design drawing.
3. Itemized/Quantified estimate of construction costs, prepared and signed by a licensed civil engineer or a bid submitted by a qualified contractor.
4. Provide vicinity scaled drawing on 8-1/2 x 11-inch paper, stamped by a licensed civil engineer or licensed land surveyor showing the utility size, location, and proposed contract areas including tax parcel, size of parcel, useful elevations as necessary for determining benefit, all existing utility services and appurtenances.
5. A separate legal description for each tax parcel within the benefited area.
6. Any other information as may be requested by the City.

Refer to the [Yakima Municipal Code Ch. 7.67.040](#) for detailed requirements.

Receipt of Application Fee: Receipt No.: _____ Dated: _____