



City of Yakima

Appeal

Application Packet

City of Yakima, Planning Division
129 North 2nd Street, 2nd Floor, Yakima, WA 98901
Phone#: (509) 575-6183 Email: ask.planning@yakimawa.gov

Check <https://www.yakimawa.gov/services/planning/land-use-application-forms/>
for the most current version of this application form.

APPEAL

Appeals of Land Use Decisions are allowed within fourteen days from the date the Final Decision is mailed.

Talk to a City Planner: If you are interested in appealing a Final Decision, you may wish to discuss your concerns with one of the City Planners. A preliminary conference may assist you in understanding the procedures and timelines for the Appeal. Remember to have standing for an appeal, it must be submitted in a timely manner.

Submit your Application: A completed, written application on forms provided by the Planning Division and application fee is required. The appeal application must include a written description of the specific items on which the appeal is based. Please cite the specific errors or issues upon which the appeal is based, including an explanation of why the decision is not consistent with the Yakima Urban Area Comprehensive Plan, Yakima Urban Area Zoning Ordinance, or other provision of law or policy.

The Review Process: After ensuring a complete application has been submitted, the Planning Division will set the time and place for the hearing of the appeal. The Hearing Examiner shall preside over hearings of appeals.

Public Notice: At least 10 days prior to the date of the hearing, the official whose decision is being appealed, the appellant, and other parties of record will be notified of the date and time of the public hearing.

Appeal Decision Issued: Following the public meeting or public hearing a Final Decision regarding the appeal will be issued in writing. If you attend the public meeting or hearing and sign-in, you will be sent a copy of the decision regarding the appeal.



LAND USE APPLICATION

CITY OF YAKIMA, DEPARTMENT OF COMMUNITY DEVELOPMENT

129 NORTH SECOND STREET, 2ND FLOOR, YAKIMA, WA 98901

PHONE: (509) 575-6183 EMAIL: ask.planning@yakimawa.gov

INSTRUCTIONS – PLEASE READ FIRST Please type or print your answers clearly.

Answer all questions completely. If you have any questions about this form or the application process, please ask a Planner. Remember to bring all necessary attachments and the required filing fee when the application is submitted. The Planning Division cannot accept an application unless it is complete and the filing fee paid. Filing fees are not refundable. This application consists of three parts. PART I - GENERAL INFORMATION AND PART III – CERTIFICATION are on this page. PART II contains additional information specific to your appeal and MUST be attached to this page to complete the application.

PART I – GENERAL INFORMATION

1. Appellant's Information:	Name:						
	Mailing Address:						
	City:		St:		Zip:		Phone: ()
	E-Mail:						

Any additional appellant parties may be listed on a separate page

2. Site Address of the Proposal Being Appealed:

PART II – SUPPLEMENTAL APPLICATION (SEE ATTACHED SHEET)

PART III – CERTIFICATION

3. I certify that the information on this application and the required attachments are true and correct to the best of my knowledge.

Appellant's Signature

Date

FILE/APPLICATION(S)#:

DATE FEE PAID:	RECEIVED BY:	AMOUNT PAID:	RECEIPT NO:



Supplemental Application For:

APPEAL

Yakima Urban Area Zoning Ordinance Chapter 15.16/Chapter 16.08

PART II – SUPPLEMENTAL APPLICATION

1. THIS APPLICATION IS AN APPEAL OF:

Administrative Official's Decision

SEPA Determination

Subdivision Administrator's Decision

Other: _____

2. FILE NUMBER(S) OF PROPOSAL BEING APPEALED: _____

3. DESCRIPTION OF ACTION BEING APPEALED:

4. REASON FOR APPEAL - Describe the specific error(s) or issues(s) upon which the appeal is based, including an explanation of why the decision is not consistent with the Yakima Urban Area Plan, The Yakima Urban Area Zoning Ordinance, or other provisions of law. (Reference the section, paragraph, and page of the provision(s) cited.) (Attach if lengthy):