



City of Yakima

Final Binding Site Plan Application Packet

About this Application:

The purpose of Binding Site Plans is to provide a process for the division of land for the purpose of sale, lease, or transfer of commercial or industrial lots as an alternative to the subdivision process. The Binding Site Plan process applies solely for the sale, lease, or transfer of lots. Binding Site Plans are typically used to separate outbuildings in the commercial or industrial office complexes, or shopping centers, and for the creation of individual lots for mobile/manufactured home parks or condominiums.

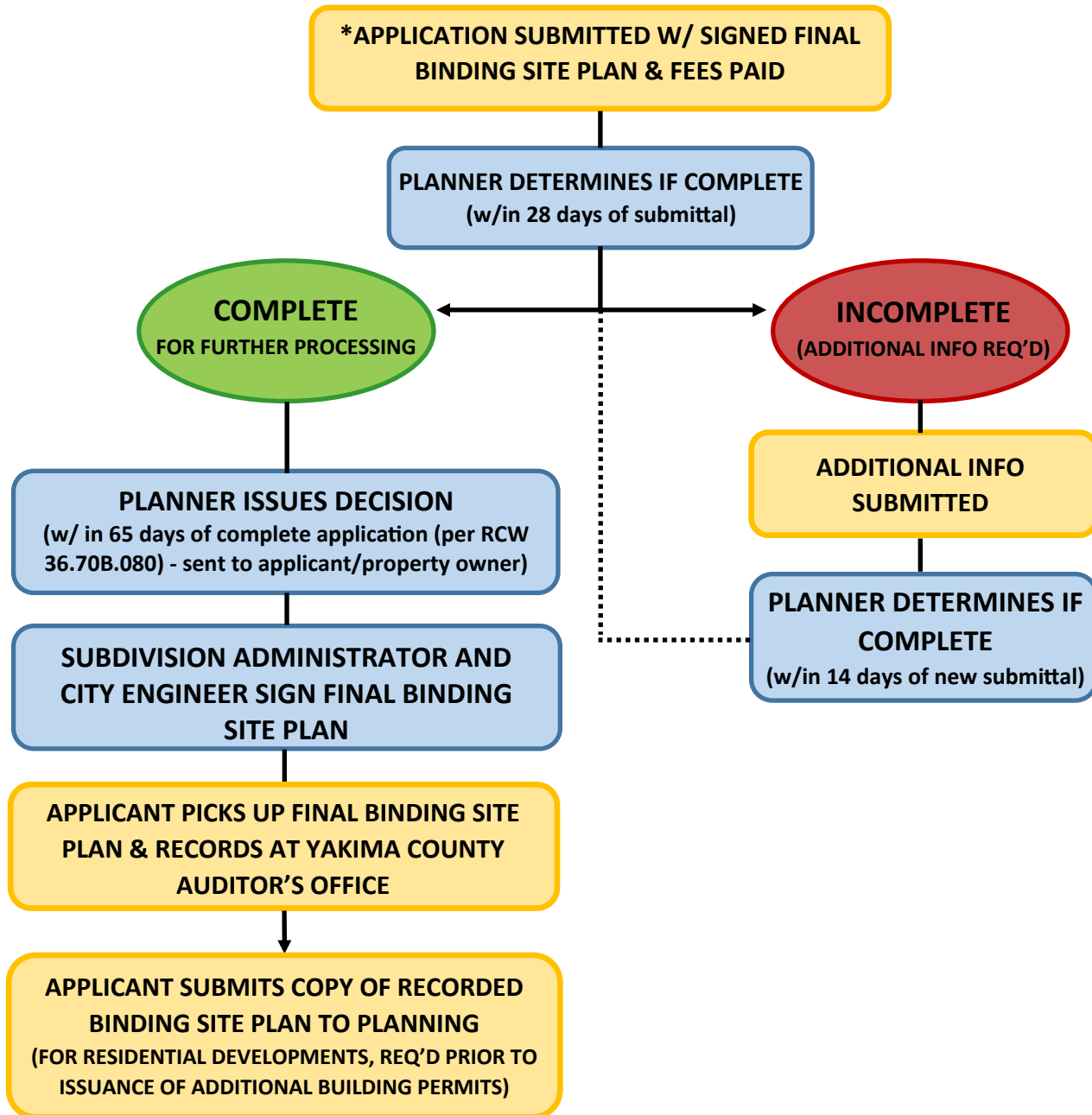
Submit this application after you have received your preliminary binding site plan approval and have complied with the conditions of the decision.

City of Yakima, Planning Division

129 North 2nd Street, 2nd Floor, Yakima, WA 98901

Phone#: (509) 575-6183 Email: ask.planning@yakimawa.gov

Check <https://www.yakimawa.gov/services/planning/land-use-application-forms/>
for the most current version of this application form.



**Must be submitted within 5 years of the preliminary approval and after all conditions of the preliminary approval are satisfied.*



COMMUNITY DEVELOPMENT DEPARTMENT

Planning Division

129 N. 2nd St., Yakima, WA 98901

Phone: (509) 575-6183 Email: Ask.Planning@yakimawa.gov

FINAL BINDING SITE PLAN

LAND USE APPLICATION FORM ([YMC CH. 14.35](#))

Please complete this page and the attached forms. If you have any questions about this form or the application process, please ask to speak with a planner. All necessary attachments and the filing fee are required upon submittal. Filing fees are non-refundable.

APPLICANT INFORMATION:

Name: _____ Company (if applicable): _____

Phone Number: _____ Email Address: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Interest in Property: ☐ Property Owner ☐ Agent ☐ Purchaser Other: _____

PROPERTY OWNER INFORMATION (check if same as applicant ☐)

Name: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

SUBJECT PROPERTY INFORMATION

Address: _____

Parcel Number(s) (if lengthy, attach on separate document): _____

Legal Description (if lengthy, attach on separate document): _____

Current Zoning Designation:

☐ SR ☐ R-1 ☐ R-2 ☐ R-3 ☐ B-1 ☐ B-2 ☐ HB ☐ SCC ☐ LCC ☐ CBD ☐ GC ☐ AS ☐ RD ☐ M-1 ☐ M-2

CERTIFICATION

I certify that the information on this application and the required attachments are true and correct to the best of my knowledge, and I hereby authorize the submittal of the final binding site plan application to the City of Yakima for review. I understand that conditions of approval such as dedication of right-of-way, easements, restrictions on the type of buildings that may be constructed, and access restrictions from public roads may be imposed as a part of the binding site plan approval and that failure to meet these conditions may result in denial of the binding site plan.

Property Owner's Signature

Date

Applicant's Signature

Date

STAFF USE ONLY:

File/Application #: _____

Date Paid: _____ Received By: _____ Amount Paid: _____

Receipt No.: _____



FINAL BINDING SITE PLAN LAND USE APPLICATION FORM (CONT'D)

APPLICATION QUESTIONS:

1. List all parties and financial institutions having an interest in the property (attach on separate document if lengthy):

2. Surveyor and/or Contact Person with their Contact Information:

3. Number of Lots and the Range of Lot Sizes:

REQUIRED ATTACHMENTS:

1. PROPOSED FINAL BINDING SITE PLAN including:
 - a. A complete survey of the entire property and the initial lots to be created, if any, including the legal description, north arrow, scale, surveyor's certificate, etc.;
 - b. The acknowledged signatures of all parties having an ownership interest in the property;
 - c. Auditor's signature; and
 - d. Written documentation that all requirements for preliminary binding site plan approval are met including the completion of all required infrastructure improvements.