



City of Yakima

Small Wireless Facilities Application Packet

About this Application:

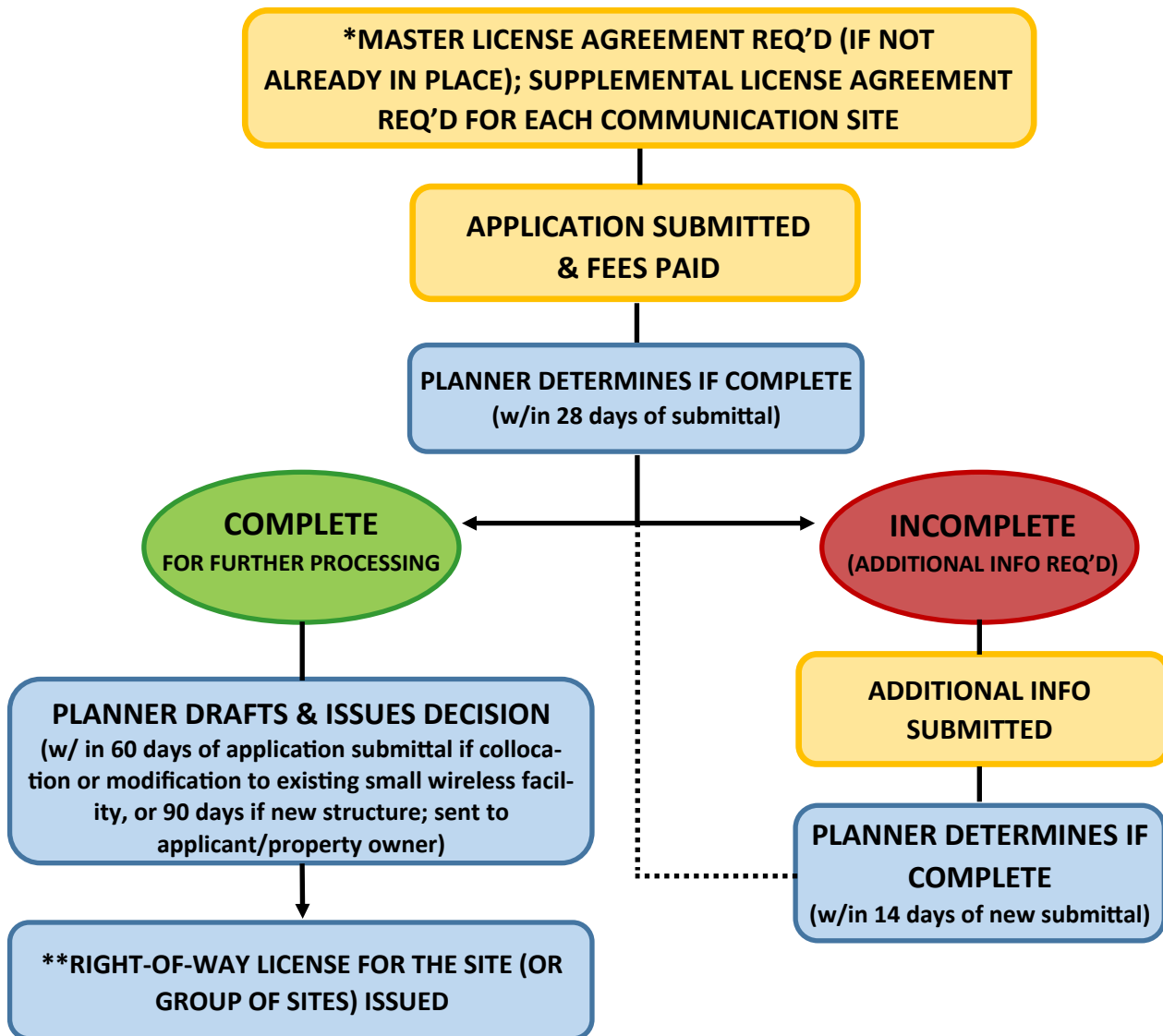
Used for the siting of small wireless facilities. Small wireless facilities are smaller than a traditional cell tower or base station, and are typically attached to existing, replacement, or new poles or other structures in the public right-of-way. This includes technologies similar to small wireless facilities, such as microcells and distributed antenna systems (DAS). For proposals that do not meet the description above, please use the Wireless Communications Facilities application instead.

City of Yakima, Planning Division

129 North 2nd Street, 2nd Floor, Yakima, WA 98901

Phone#: (509) 575-6183 Email: ask.planning@yakimawa.gov

Check <https://www.yakimawa.gov/services/planning/land-use-application-forms/>
for the most current version of this application form.



**The Supplemental License Agreement that must be filled out for each communication site is contained within the Master License Agreement.*

***The license fee established in the Master License Agreement must be paid for each communication site and a copy of the current certificate of insurance req'd per the Master License Agreement must be submitted prior to license issuance.*



COMMUNITY DEVELOPMENT DEPARTMENT

Planning Division

129 N. 2nd St., Yakima, WA 98901

Phone: (509) 575-6183 Email: Ask.Planning@yakimawa.gov

SMALL WIRELESS FACILITIES

LAND USE APPLICATION FORM ([YMC CH. 15.29](#))

Please complete this page and the attached forms. If you have any questions about this form or the application process, please ask to speak with a planner. All necessary attachments and the filing fee are required upon submittal. Filing fees are non-refundable.

APPLICANT INFORMATION:

Name: _____ Company (if applicable): _____

Phone Number: _____ Email Address: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Interest in Property: ☐ Property Owner ☐ Agent ☐ Purchaser Other: _____

LESSEE INFORMATION (check if same as applicant ☐)

Name: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

APPLICATION FEE:

Check all fees that apply; all fees are cumulative:

☐ First 5 sites (\$500.00) ☐ _____ Additional Sites (\$100.00 each) ☐ Supplemental License (\$270.00 per site in ROW)

☐ Minor Modification to Existing Small Wireless Facility (\$300.00)

☐ Major Modification to Existing Small Wireless Facility (\$500.00)

REQUIRED ATTACHMENTS

1. DOCUMENTATION REQUIRED BY THE APPLICATION CHECKLIST (see attached)
2. SMALL WIRELESS FACILITY LOCATIONS (use attached sheet)

CERTIFICATION

I certify that the information on this application and the required attachments are true and correct to the best of my knowledge.

Property Owner's Signature (if not in right of way)

Date

Applicant's Signature

Date

Lessee's Signature

Date

STAFF USE ONLY:

File/Application #: _____

Date Paid: _____ Received By: _____ Amount Paid: _____

Receipt No.: _____



SMALL WIRELESS FACILITIES LAND USE APPLICATION FORM (CONT'D)

APPLICATION CHECKLIST

- ☐ Complete and signed application form.
- ☐ Evidence that the applicant is an FCC-licensed telecommunications provider or that it has agreements with an FCC-licensed telecommunications provider for use or lease of the support structure.
- ☐ Franchise agreement, master license agreement, or other legally binding contract for the placement of small wireless facilities.
- ☐ IF NEW FACILITY - signed documentation to verify that the proposed installation will not cause physical or RF interference with other telecommunications devices, and will be in full compliance with the current FCC RF Emissions guidelines.

THE FOLLOWING IS REQUIRED FOR EACH LOCATION:

- ☐ Site plan drawn to scale meeting the requirements of YMC 15.29.070(B) and specified below:
 - Location within public right-of-way;
 - Volume of antenna;
 - Volume of all other wireless equipment associated with structure, including wireless equipment associated with antenna and preexisting associated equipment on structure;
 - Color of facility, including both antennas and equipment; and
 - Ground-based equipment
- ☐ Elevation drawings of the proposed wireless facility, drawn to scale and showing dimensions of the height and width of the facility.
- ☐ Engineered plans and specifications for facility.
- ☐ IF REPLACING AN EXISTING POLE OR STRUCTURE - demonstration that the facility cannot otherwise be installed on an existing pole or structure in the public right-of-way within the area that the small wireless facility is proposed to serve.
- ☐ A copy of the FCC license for the intended use of the wireless telecommunications facilities.
- ☐ If located outside of the public right-of-way, written authorization signed by the landowner authorizing the applicant to submit for permits on the landowner's behalf. The written authorization signed by the landowner shall contain a statement and acknowledgment by the landowner that the landowner shall be deemed a co-applicant by virtue of such authorization.



SMALL WIRELESS FACILITIES LAND USE APPLICATION FORM (CONT'D)

SMALL WIRELESS FACILITIES LOCATIONS (attach additional pages if necessary)

If in ROW, GPS Coordinates: _____

If outside ROW, address and parcel #: _____

If in ROW, approximate block: _____
(e.g. 100 block of W. Yakima Ave.)

Type of Facility:

- ☐ Public Pole Attachment ☐ Private Pole Attachment ☐ Other Structure Attachment
☐ Public Pole Replacement ☐ Private Pole Replacement ☐ Other Structure Replacement

Pole or structure is: ☐ New ☐ Existing

FOR OFFICE USE ONLY: License #: _____

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