



# City of Yakima

## Critical Areas

### Application Packet

#### About this Application:

Any proposed development, construction, or use within a designated critical area (outside of shoreline jurisdiction, which has a separate application process) must first go through a Critical Areas review to ensure protection of all functions and values of such critical areas. Critical areas include flood hazard areas, wetlands, areas with a critical recharging effect on aquifers used for potable water, fish and wildlife habitat conservation areas, and geologically hazardous areas. A list of actions that are exempt from needing Critical Areas review can be found in [YMC 15.27.303](#).

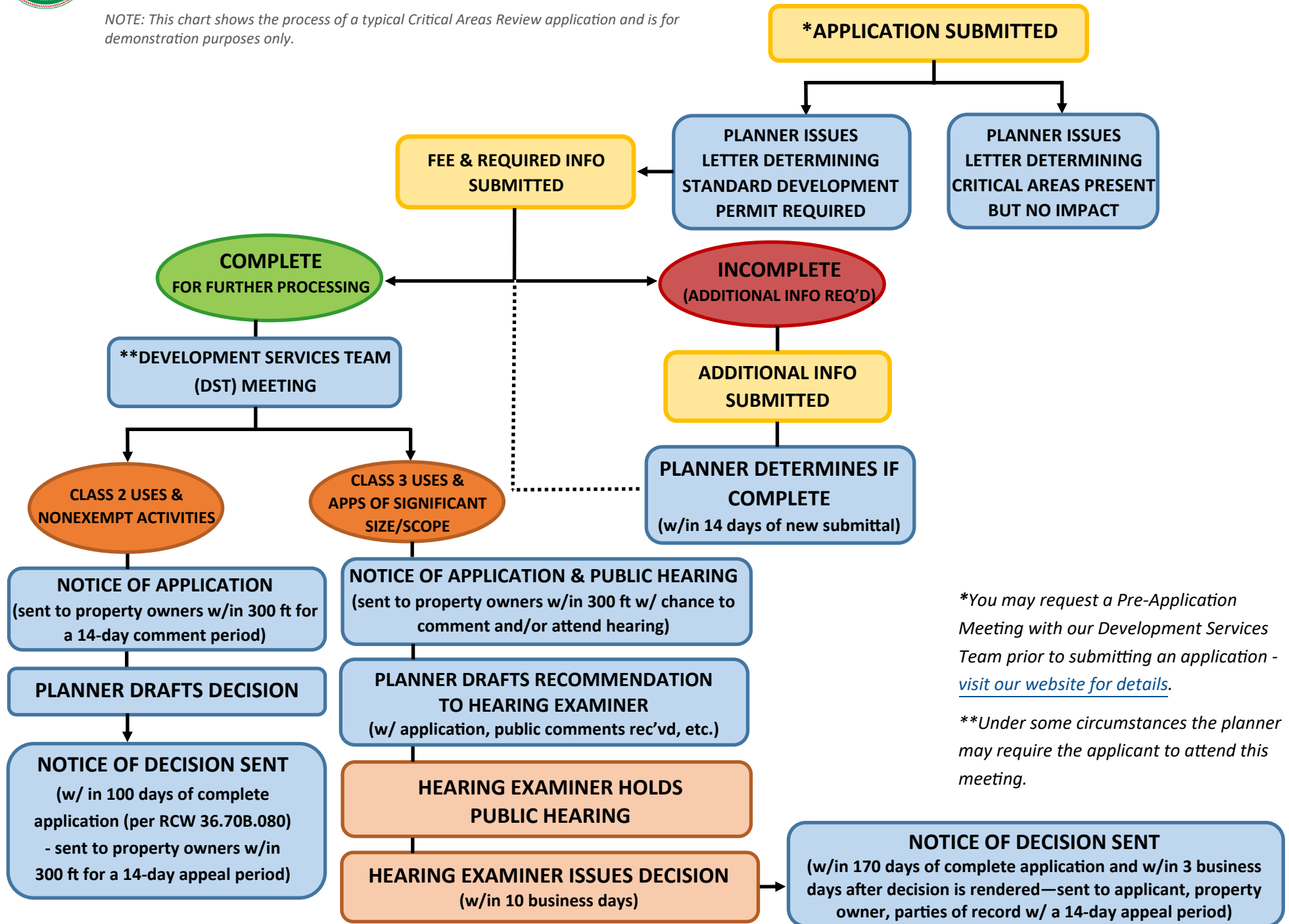
**City of Yakima, Planning Division**  
**129 North 2<sup>nd</sup> Street, 2<sup>nd</sup> Floor, Yakima, WA 98901**  
**Phone#: (509) 575-6183 Email: [ask.planning@yakimawa.gov](mailto:ask.planning@yakimawa.gov)**

Check <https://www.yakimawa.gov/services/planning/land-use-application-forms/>  
for the most current version of this application form.



## CRITICAL AREAS REVIEW – Land Use Application Process ([YMC Ch. 15.27](#))

NOTE: This chart shows the process of a typical Critical Areas Review application and is for demonstration purposes only.



*\*You may request a Pre-Application Meeting with our Development Services Team prior to submitting an application - [visit our website for details.](#)*

*\*\*Under some circumstances the planner may require the applicant to attend this meeting.*



## COMMUNITY DEVELOPMENT DEPARTMENT

### Planning Division

129 N. 2<sup>nd</sup> St., Yakima, WA 98901

Phone: (509) 575-6183 Email: [Ask.Planning@yakimawa.gov](mailto:Ask.Planning@yakimawa.gov)

## CRITICAL AREAS

### LAND USE APPLICATION FORM ([YMC CH. 15.27](#))

Please complete this page and the attached forms. If you have any questions about this form or the application process, please ask to speak with a planner. All necessary attachments and the filing fee are required upon submittal. Filing fees are non-refundable.

#### APPLICANT INFORMATION:

Name: \_\_\_\_\_ Company (if applicable): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Interest in Property: ☐ Property Owner ☐ Agent ☐ Purchaser Other: \_\_\_\_\_

#### PROPERTY OWNER INFORMATION (check if same as applicant ☐)

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

#### SUBJECT PROPERTY INFORMATION

Address: \_\_\_\_\_

Parcel Number(s) (if lengthy, attach on separate document): \_\_\_\_\_

Legal Description (if lengthy, attach on separate document): \_\_\_\_\_

Current Zoning Designation:

☐ SR ☐ R-1 ☐ R-2 ☐ R-3 ☐ B-1 ☐ B-2 ☐ HB ☐ SCC ☐ LCC ☐ CBD ☐ GC ☐ AS ☐ RD ☐ M-1 ☐ M-2

#### CERTIFICATION

I certify that the information on this application and the required attachments are true and correct to the best of my knowledge.

\_\_\_\_\_  
Property Owner's Signature                      Print Name                      Date

\_\_\_\_\_  
Applicant's Signature                      Print Name                      Date

#### **STAFF USE ONLY:**

File/Application #: \_\_\_\_\_

Date Paid: \_\_\_\_\_ Received By: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Receipt No.: \_\_\_\_\_



# **CRITICAL AREAS**

## **LAND USE APPLICATION FORM (CONT'D)**

### **APPLICATION QUESTIONS:**

#### **A. PROJECT INFORMATION**

1. Project name:
2. Name and address of applicant:
3. Name and address of individual completing the identification form and their environmental/technical expertise/special qualifications:
4. Date the identification form was prepared:
5. Location of the proposed activity (street address and legal description):
6. Give a brief, complete description of the proposed activity, including extent of proposed activities, and impervious surface areas:
7. Describe the limits of the project area in relation to the site (for example, "the project area will extend to within 50 feet of the north property line"), including the limits of proposed clearing and construction activity:

#### **B. GENERAL QUESTIONS THAT MAY BE APPLICABLE TO ALL AREAS**

1. What is the U.S. Department of Agriculture soil classification of the soil found on site?
2. What types of soils are found on the site (for example, clay, sand, gravel, peat, muck)?
3. What types of vegetation are found on site? Cattail, buttercup, bulrush, skunk cabbage, water lily, eelgrass, milfoil?
4. Describe any vegetation proposed to be planted as part of the project:



## **CRITICAL AREAS**

### **LAND USE APPLICATION FORM (CONT'D)**

5. Give a brief, complete description of existing site conditions, including current and past uses of the property as well as adjoining land uses:
  
  
  
  
  
  
  
  
  
  
6. Will the project include installation of an on-site septic system?
  
  
  
  
  
  
  
  
  
  
7. What is the proposed timing and schedule for all multi-phased projects?
  
  
  
  
  
  
  
  
  
  
8. Do you have any plans for future additions, expansion, or related activity? If yes, explain:
  
  
  
  
  
  
  
  
  
  
9. Have any critical areas or protection easements been recorded on the title of the property or adjacent properties?
  
  
  
  
  
  
  
  
  
  
10. Will your project require review under the State Shoreline Management Act or the State Environmental Policy Act?
  
  
  
  
  
  
  
  
  
  
11. Is the site within the 100-year flood plain on flood insurance maps published by the Federal Emergency Management Agency (FEMA), or on other local flood data maps?
  
  
  
  
  
  
  
  
  
  
12. Describe any surface water and watercourses, including intermittent streams, drainage channels, ditches, and springs, located on site or within one-half mile of the site. If appropriate, provide the names of the water bodies to which the streams flow.
  
  
  
  
  
  
  
  
  
  
13. Indicate the topography of the site (shallow areas often retain water and may be wetlands, although wetlands may also occur on slopes).
  
  
  
  
  
  
  
  
  
  
14. How will stormwater from the project be managed?
  
  
  
  
  
  
  
  
  
  
15. Is development proposed to be clustered to reduce disturbance of critical areas?



## CRITICAL AREAS

### LAND USE APPLICATION FORM (CONT'D)

16. Will this project require other government approvals for environmental impacts? (check all that apply):

- ☐ Hydraulic Project Approval (HPA) (Washington Department of Fish and Wildlife)
- ☐ Water quality certification [(Washington State Department of Ecology (Ecology)).
- ☐ National Pollutant Discharge Elimination System (Ecology).
- ☐ Municipal or health district wastewater/septic approval (Ecology).
- ☐ Water Use Permit; Certificate of Water Right (Ecology).
- ☐ U.S. Army Corps Section 404 or Section 10 Permits.
- ☐ Forest Practices Permit (Washington State Department of Natural Resources (DNR)).
- ☐ Aquatic Lands Lease and/or Authorization (DNR).
- ☐ Shoreline development, conditional use, or variance permit (local jurisdiction).
- ☐ Other: \_\_\_\_\_

#### C. AVAILABLE INFORMATION

1. Has a critical area review, or other environmental review, been conducted for another project located on or adjacent to the site? List any environmental information known to have been prepared, or expected to be prepared, relating to this proposal or project area:

#### D. WETLANDS

1. Is there any evidence of ponding on or in the vicinity of the site?
2. Does the proposed activity or construction involve any discharge of waste materials or the use of hazardous substances?

#### E. CRITICAL AQUIFER RECHARGE AREAS

1. What is the permeability (rate of infiltration) of the soils on the site? *(Note: General information for this question and the following question can be found in the Guidance Document for the Establishment of Critical Aquifer Recharge Area Ordinances, 2000, Ecology Publication #97-30).*
2. What is the annual average precipitation in the area?
3. Is there any evidence of groundwater contamination on or in the vicinity of the site?
4. Is there any groundwater information available from wells that have been dug in the vicinity? If so, describe, including depth of groundwater and groundwater quality:



## **CRITICAL AREAS**

### **LAND USE APPLICATION FORM (CONT'D)**

5. Does the proposed activity or construction involve any discharge of waste materials or the use of hazardous substances?

#### **F. FREQUENTLY FLOODED AREAS**

1. Is the site, or a portion of the site, at a lower elevation than surrounding properties?

#### **G. GEOLOGICAL HAZARD**

1. Generally describe the site:  
☐ Flat   ☐ Rolling   ☐ Hilly   ☐ Steep Slopes   ☐ Mountainous   ☐ Other: \_\_\_\_\_
2. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill material:
3. What is the steepest slope on the property?
4. Is the area mapped by Ecology (Coastal Zone Atlas) or the Department of Natural Resource (slope stability mapping) as unstable ("U" or class 3), unstable old slides ("UOS" or class 4), or unstable recent slides ("URS" or class 5)?
5. Is the area designated as quaternary slumps, earthflows, mudflows, lahars, seismic hazard, or landslides on maps published by the U.S. Geological Survey or Dept. of Natural Resources?
6. Is there any indication of past landslides, erosion, or unstable soils in the vicinity?
7. Is erosion likely to occur as a result of clearing, construction, or use?
8. Are soils proposed to be compacted?
9. Are roads, walkways, and parking areas designed to be parallel to natural contours?

#### **H. HABITAT**

1. List any birds, mammals, fish, or other animal species found in the vicinity of the site, including those found during seasonal periods:



## CRITICAL AREAS

### LAND USE APPLICATION FORM (CONT'D)

2. Is the site or areas in the vicinity used for commercial or recreational fishing, including shellfish?
3. Is the area designated an Area of Special Concern under on-site sewage regulations to protect shellfish or the general aquatic habitat?
4. Are any natural area preserves or natural resource areas located within 500 feet of the site?
5. Is the site part of a migration route?
6. Are any priority habitat areas, as shown on maps published by the WA Dept. of Fish & Wildlife, within one-half mile of the site? If so, describe type of habitat and distance from project area.
7. Are any of the following located on or adjacent to the site?

<input type="checkbox"/> Aspen stands	<input type="checkbox"/> Estuary and estuary-like areas	<input type="checkbox"/> Juniper savannah
<input type="checkbox"/> Caves	<input type="checkbox"/> Marine/estuarine shorelines	<input type="checkbox"/> Prairies and steppe
<input type="checkbox"/> Cliffs	<input type="checkbox"/> Vegetative marine/estuarine areas	<input type="checkbox"/> Riparian areas
<input type="checkbox"/> Shrub-steppe	<input type="checkbox"/> Old-growth/mature forests	<input type="checkbox"/> Instream habitat areas
<input type="checkbox"/> Snags or logs	<input type="checkbox"/> Oregon white oak woodlands	<input type="checkbox"/> Rural natural open areas
<input type="checkbox"/> Talus	<input type="checkbox"/> Freshwater wetlands and fresh deepwater	<input type="checkbox"/> Urban natural open areas
8. Does the proposal involve any discharge of waste materials or the use of hazardous substances?
9. What levels of noise will be produced from the proposed activity or construction?
10. Will light or glare result from the proposed activity or construction?

#### REQUIRED ATTACHMENTS

1. Any existing environmental documents for the subject property.
2. A detailed site plan which includes all of the required items on the attached site plan checklist, along with the extent and nature of on-site and off-site Critical Areas and the relationship of the project to those Critical Areas.





# CITY OF YAKIMA SITE PLAN CHECKLIST

## For Land Use Review & Building Permits



**Site plans required for land use review and building permits shall include the items listed below.**

Sections from the Yakima Municipal Code are referenced by some items to help guide applicants. This is not a comprehensive list. View the full Yakima Municipal Code here: <https://www.codepublishing.com/WA/Yakima/>

- ☐ Property address, parcel number, and zoning designation;
- ☐ Legal description of the land;
- ☐ North arrow and scale of drawing;
- ☐ Name of applicant, phone number, signature of property owner and project name;
- ☐ Actual dimensions and shape of the lot to be built upon;
- ☐ Sizes and location of existing structures on the lot to the nearest foot;
- ☐ Location and dimensions of proposed structures and uses;
- ☐ All structure setbacks ([YMC § 15.05.030](#));
- ☐ Lot coverage calculations ([YMC § 15.05.020\(C\)](#));
- ☐ Clearview triangle ([YMC § 15.05.040](#));
- ☐ Size and location of proposed and existing utility easements and other easements;
- ☐ Location and size of required site drainage facilities including on-site retention;
- ☐ Adjacent Right-of-Way dedication and frontage improvements;
- ☐ Distance(s) of structures to property line and to the centerline of the Right-of-Way ([YMC §15.05.030](#), Table 5-1);
- ☐ Location of ingress and egress, including curb cuts intersecting with streets and dimensions of proposed or existing driveways ([YMC § 15.06.065](#));
- ☐ Location and size of parking stalls with accessible parking spaces and aisles identified ([YMC Ch. 15.06](#));
- ☐ Location of electric vehicle (EV) infrastructure;
- ☐ Parking circulation plan with proposed landscaping and sitescreening ([YMC Ch. 15.06](#));
- ☐ Location and size of new or existing loading spaces ([YMC § 15.06.130](#));
- ☐ Proposed and existing signage ([YMC Ch. 15.08](#)); and
- ☐ Proposed or existing mailbox location.

**A site plan for development in the floodplain overlay shall also include the following information:**

- ☐ Size and location of floodplain and floodway on the lot;
- ☐ Elevation in relation to the one-hundred-year flood level of the lowest floor (including basement) of all structures;
- ☐ Elevation in relation to mean sea level of any structure that has been floodproofed;
- ☐ Certification by a registered professional engineer or architect that established floodproofing standards have been met;
- ☐ Description of the extent to which any watercourse will be altered or relocated as a result of the proposed development; and
- ☐ Any other site plan requirements identified in [YMC Ch. 15.27](#) Part Four.

***Additional information may be requested. Projects requiring work in the public right-of-way or involving city water main lines or sewer main lines will be required to submit civil plans to the Engineering Division for review.***