



# City of Yakima

# Final Binding Site Plan

## Application Packet

### About this Application:

The purpose of Binding Site Plans is to provide a process for the division of land for the purpose of sale, lease, or transfer of commercial or industrial lots as an alternative to the subdivision process. The Binding Site Plan process applies solely for the sale, lease, or transfer of lots. Binding Site Plans are typically used to separate outbuildings in the commercial or industrial office complexes, or shopping centers, and for the creation of individual lots for mobile/manufactured home parks or condominiums.

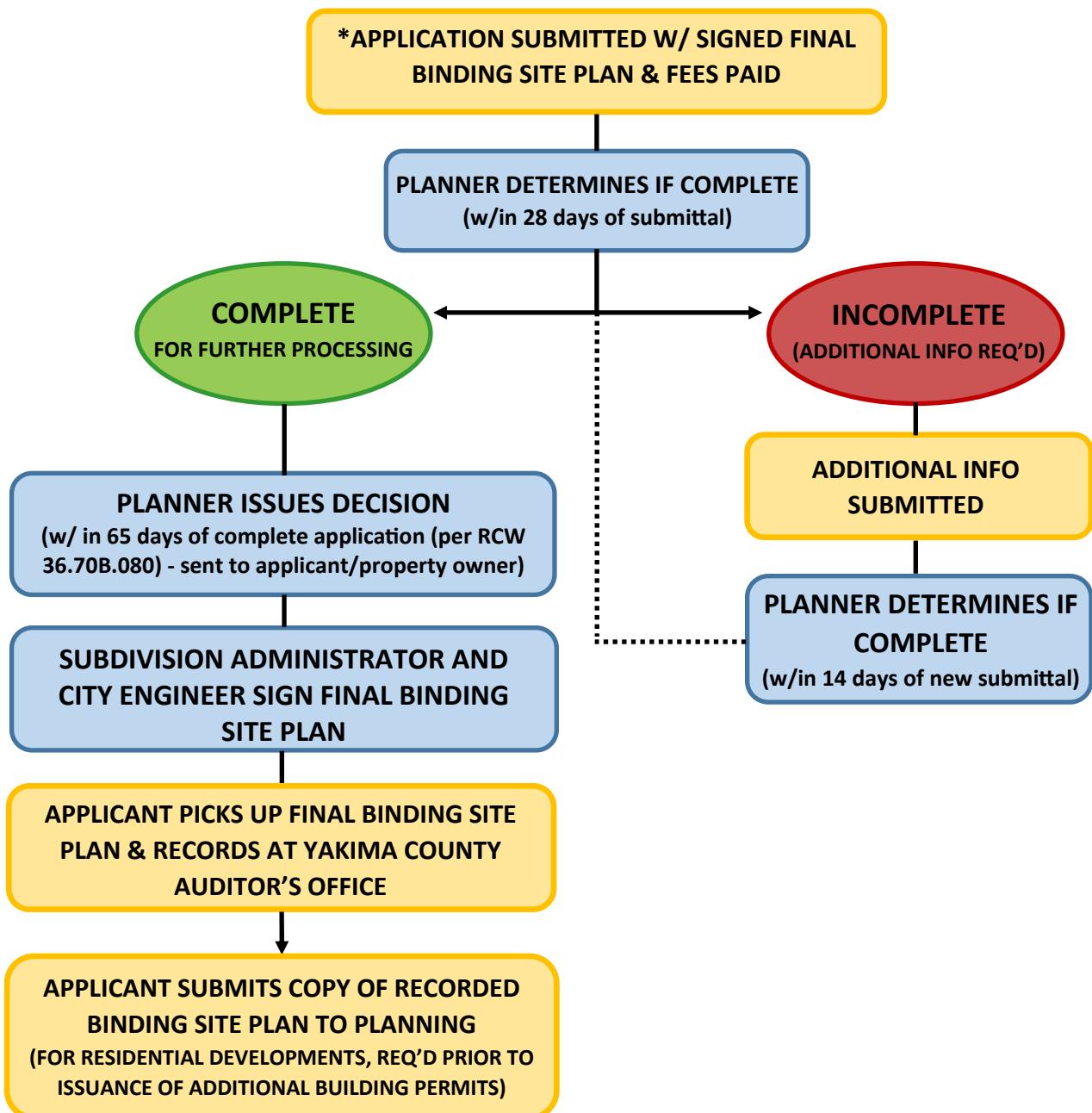
Submit this application after you have received your preliminary binding site plan approval and have complied with the conditions of the decision.

**City of Yakima, Planning Division  
129 North 2<sup>nd</sup> Street, 2<sup>nd</sup> Floor, Yakima, WA 98901  
Phone#: (509) 575-6183 Email: [ask.planning@yakimawa.gov](mailto:ask.planning@yakimawa.gov)**

Check <https://www.yakimawa.gov/services/planning/land-use-application-forms/> for the most current version of this application form.



CITY OF YAKIMA PLANNING DIVISION  
FINAL BINDING SITE PLAN – Land Use Application Process ([YMC Ch. 14.35](#))



*\*Must be submitted within 5 years of the preliminary approval and after all conditions of the preliminary approval are satisfied.*



## COMMUNITY DEVELOPMENT DEPARTMENT

### Planning Division

129 N. 2<sup>nd</sup> St., Yakima, WA 98901

Phone: (509) 575-6183 Email: Ask.Planning@yakimawa.gov

# FINAL BINDING SITE PLAN

## LAND USE APPLICATION FORM ([YMC CH. 14.35](#))

Please complete this page and the attached forms. If you have any questions about this form or the application process, please ask to speak with a planner. All necessary attachments and the filing fee are required upon submittal. Filing fees are non-refundable.

### APPLICANT INFORMATION:

Name: \_\_\_\_\_ Company (if applicable): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Interest in Property:  Property Owner  Agent  Purchaser Other: \_\_\_\_\_

### PROPERTY OWNER INFORMATION (check if same as applicant

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### SUBJECT PROPERTY INFORMATION

Address: \_\_\_\_\_

Parcel Number(s) (if lengthy, attach on separate document): \_\_\_\_\_

Legal Description (if lengthy, attach on separate document): \_\_\_\_\_

#### Current Zoning Designation:

SR  R-1  R-2  R-3  B-1  B-2  HB  SCC  LCC  CBD  GC  AS  RD  M-1  M-2

### CERTIFICATION

I certify that the information on this application and the required attachments are true and correct to the best of my knowledge, and I hereby authorize the submittal of the final binding site plan application to the City of Yakima for review. I understand that conditions of approval such as dedication of right-of-way, easements, restrictions on the type of buildings that may be constructed, and access restrictions from public roads may be imposed as a part of the binding site plan approval and that failure to meet these conditions may result in denial of the binding site plan.

Property Owner's Signature

Print Name

Date

Applicant's Signature

Print Name

Date

### STAFF USE ONLY:

File/Application #: \_\_\_\_\_

Date Paid: \_\_\_\_\_ Received By: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Receipt No.: \_\_\_\_\_



# FINAL BINDING SITE PLAN

## LAND USE APPLICATION FORM (CONT'D)

### APPLICATION QUESTIONS:

1. List all parties and financial institutions having an interest in the property (attach on separate document if lengthy):
  
  
  
  
  
2. Surveyor and/or Contact Person with their Contact Information:
  
  
  
  
  
3. Number of Lots and the Range of Lot Sizes:

### REQUIRED ATTACHMENTS:

1. PROPOSED FINAL BINDING SITE PLAN including:
  - a. A complete survey of the entire property and the initial lots to be created, if any, including the legal description, north arrow, scale, surveyor's certificate, etc.;
  - b. The acknowledged signatures of all parties having an ownership interest in the property;
  - c. Auditor's signature; and
  - d. Written documentation that all requirements for preliminary binding site plan approval are met including the completion of all required infrastructure improvements.