HopeSource Pre-Trip Inspection Report

Date: W-17-14

Vehicle # 7104 Operator [illegible] Mileage 322784

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	7104 [redacted]
1) Oil	✓	
2) Coolant		
3) Transmission		2014 [redacted]
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RMB

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-15-14

Vehicle # 7104 Operator JAMES Mileage 322513

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

Mechanical Defect Report

Defect # (see above) _____

Remarks: PM

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-14-14

Vehicle # 7104 Operator Tom Vace Mileage 322157

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil		
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: _____

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-10-2014

Vehicle # 7104 Operator Ron B Mileage 321,913

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant	✓	
3) Transmission	✓	
4) Steering	✓	
5) Brake	✓	

Mechanical Defect Report

Defect # (see above) _____

Remarks: RMR

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-9-14

Vehicle # 7104 Operator JAMES Mileage 321614

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

Mechanical Defect Report

Defect # (see above) _____

Remarks: KMD

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-8-14

Vehicle # 7104 Operator JAMES Mileage 321256

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RMM

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-7-14

Vehicle # 7104 Operator [illegible] Mileage 320901

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil		
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: R/B

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-4-14

Vehicle # 7104 Operator John Mace Mileage 320541

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil —	✓	
2) Coolant —		
3) Transmission —		
4) Steering —		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: added 1 gal oil RMB

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-3-18

Vehicle # 7104 Operator [illegible] Mileage 320183

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

RMB

Mechanical Defect Report

Defect # (see above) 1

Remarks: back, left & Right inside tail lights not working

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-2-14

Vehicle # 7104 Operator JAMES Mileage 319827

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RM

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 4-1-14

Vehicle # 7104 Operator JAMES Mileage 319468

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	tire
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

Mechanical Defect Report

Defect # (see above) _____

Remarks: ~~Left rear tire needs replaced.~~ P/B

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 3-31-14

Vehicle # 7104 Operator [illegible] Mileage 319115

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

RMB ✓

Mechanical Defect Report

Defect # (see above) _____

Remarks: Both rear inside tail lights out

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 3-21-14

Vehicle # 7104 Operator Ron Mace Mileage 318751

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓	✓	
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

RMB ✓

Mechanical Defect Report

Defect # (see above) 7 11

Remarks: Right and left inside Back tail lights not working

Left turn signal Not working

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 3-19-14

Vehicle # 7104 Operator Scott S Mileage 318658

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn		X
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	X
• Tire/Wheel Condition		X
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	X
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: Left Blinker out - Replaced bulb (Rear) still not working.

Rear axle tires getting bald - ~~No Customer Service Forms~~

Maintenance Disposition

Work Order # _____

Repairs Made R/B

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

3-18-14

HopeSource Pre-Trip Inspection Report

Date: [redacted] 3-17-14

Vehicle # 7104 Operator [illegible] Mileage 318560

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil		
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks:

RMB

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 3-17-14

Vehicle # 7104 Operator [illegible] Mileage 318206

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil –		
2) Coolant –		
3) Transmission –		
4) Steering –		
5) Brake –		

Mechanical Defect Report

Defect # (see above)

Remarks: Back left tail light out R/B

Repaired - By Del

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 3-14-14

Vehicle # 7104 Operator [illegible] Mileage 317847

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

RB

Mechanical Defect Report

Defect # (see above) ____

Remarks: Back inside left tail light out

Maintenance Disposition

Work Order # ____

Repairs Made ____

Date Completed ____ Repaired By: ____

Driver Reviewing Inspection: ____ Date: ____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 3-12-14

Vehicle # 7104 Operator Ron Mace Mileage 317492

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil –	✓	
2) Coolant –		
3) Transmission –		
4) Steering –		
5) Brake –		

Mechanical Defect Report

Defect # (see above) 2

Remarks: DACK left side inside tail light out

RMB

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 3-11-14

Vehicle # 7104 Operator [illegible] Mileage 317400

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil		
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) 1

Remarks: added 1 qt oil RJB

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 3/10/14

Vehicle # 7104 Operator [illegible] Mileage 317306

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	(1)	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) ~~Steering~~		
5) Brake		

2

back right tire locked up

Mechanical Defect Report

Defect # (see above) _____

Remarks:

(1) Passenger windshield cracked

Maintenance Disposition

Work Order # _____

Repairs Made Driver error as far as brake locking up

Repaired R/B

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-28-14

Vehicle # 7104 Operator [illegible] Mileage 317035

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil — 2) Coolant — 3) Transmission — 4) Steering — 5) Brake —	✓	

Mechanical Defect Report

Defect # (see above) _____

Remarks: R/B

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-27-14

Vehicle # 7104 Operator Lou Mace Mileage 316677

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) 1

Remarks: ~~back inside light~~ Back inside tail light out left side

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-26-14

Vehicle # 704 Operator [illegible] Mileage 316587

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil —		
2) Coolant —		
3) Transmission —		
4) Steering —		
5) Brake —		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RB

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-18-14

Vehicle # ~~7105~~ 7104 Operator JAMES Mileage 316226

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RM

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-13-14

Vehicle # ~~[illegible]~~ 7104 Operator [illegible] Mileage ~~[illegible]~~ 315,870

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: Brakes need to be adjusted.. ~~too soft~~ ✓

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-12-14

Vehicle # 7104 Operator [illegible] Mileage 315514

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil —		
2) Coolant —		
3) Transmission —		
4) Steering —		
5) Brake —		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RJB

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-11-14

Vehicle # 7104 Operator [illegible] Mileage 315422

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil		
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: P1/3

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2/10/14

Vehicle # 7104 Operator Fisher Mileage 315325

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant	✓	
3) Transmission	✓	
4) Steering	✓	
5) Brake	✓	

Mechanical Defect Report

Defect # (see above) _____

Remarks: RTD

Maintenance Disposition

Work Order # X

Repairs Made 7:35 run back to e-bus air hose under driver seat came off or broke Repaired

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-7-14

Vehicle # 7104 Operator JAMES Mileage 314967

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

Mechanical Defect Report

Defect # (see above) _____

Remarks:

RB

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-6-14

Vehicle # 704 Operator [illegible] Mileage ~~37407~~ 37578

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RM

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 5-14

Vehicle # 7104 Operator [illegible] Mileage 34610

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil		
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RNB

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-4-14

Vehicle # 7104 Operator JAMES Mileage 314257

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	crack
• Headlights, Signals, 4-Ways	✓	~~crack~~
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

Mechanical Defect Report

Defect # (see above) _____

Remarks: Head lights need to be upgraded or new ones to Haligen. (Very poor.) 4th seat back on right side is loose from the floor.

RWB

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 2-3-14

Vehicle # 7104 Operator JAMES Mileage 313903

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil ✓		
2) Coolant ✓		
3) Transmission ✓		
4) Steering ✓		
5) Brake ✓		

Mechanical Defect Report

Defect # (see above) _____

Remarks:

RM

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-31-14

Vehicle # 7104 Operator [illegible] Mileage 313548

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil		
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

R/B

Mechanical Defect Report

Defect # (see above) _____

Remarks: add 1 gal oil aw ✓

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-30-14

Vehicle # 7104 Operator [illegible] Mileage 313192

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks:

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-29-14

Vehicle # 7104 Operator [illegible] Mileage 312836

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil —		
2) Coolant —		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: 1gallon windshield washer. R/B

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-28-14

Vehicle # 704 Operator [illegible] Mileage 312744

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RB

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-22-14

Vehicle # 7104 Operator Ron Mace Mileage 312467

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: P/12 OW

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-21-14

Vehicle # 7104 Operator JAMES Mileage 312204

	Ok	Defect
Fluid Leaks Under Bus	✓	
Interior Lights	✓	
Passenger Seat Condition	✓	
Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
Passenger Door Operations	✓	
Windshield Wipers/Washers & Fluid	✓	
Fans/Defrosters	✓	
Horn	✓	
Driver Seat & Belt	✓	
Mirrors	✓	

	Ok	Defect
Radio/Cell Phone	✓	
Brakes	✓	
Parking Brake	✓	
Windshield	✓	
Headlights, Signals, 4-Ways	✓	
Tire/Wheel Condition	✓	
Lug Nut Tightness	✓	
Body Condition	✓	
Cycle W/C Lift	✓	
W/C Tiedowns & Accessories	✓	
Schedules	✓	
Customer Service Forms	✓	
Farebox	✓	
Fluids	✓	
1) Oil	✓	
2) Coolant	✓	
3) Transmission	✓	
4) Steering	✓	
5) Brake	✓	

Mechanical Defect Report

Defect # (see above) _____

Remarks: Windshield washer pump doesn't work.

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-17-14

Vehicle # 7104 Operator [illegible] Mileage 311851

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil		
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: RM

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-16-14

Vehicle # 7104 Operator [illegible] Mileage 311495

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

RAB

Mechanical Defect Report

Defect # (see-above) _____

Remarks: Brakes need adjusting

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-15-14

Vehicle # 7104 Operator Don Mace Mileage 311140

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters		✓
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

RMB

Mechanical Defect Report

Defect # (see above) _____

Remarks: Defrost on drivers side not working

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-14-2014

Vehicle # ~~7105~~ 7104 Operator Ron B for James Mileage 310,959

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield	✓	
Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant	✓	
3) Transmission	✓	
4) Steering	✓	
5) Brake	✓	

Mechanical Defect Report

Defect # (see above) _____

Remarks:

RYB

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1-7-14

Vehicle # 7104 Operator [illegible] Mileage 310865

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

Mechanical Defect Report

Defect # (see above) _____

Remarks: Overhead driver's light out

R/B

Maintenance Disposition

Work Order # _____

Repairs Made _____

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE

HopeSource Pre-Trip Inspection Report

Date: 1/6/14

Vehicle # 7104 Operator Fosh Mileage 310511

	Ok	Defect
• Fluid Leaks Under Bus	✓	
• Interior Lights	✓	
• Passenger Seat Condition	✓	
• Emergency Equipment	✓	
1) First Aid Kit	✓	
2) Fire Extinguisher	✓	
3) Reflections	✓	
4) Strap Cutter	✓	
• Passenger Door Operations	✓	
• Windshield Wipers/Washers & Fluid	✓	
• Fans/Defrosters	✓	
• Horn	✓	
• Driver Seat & Belt	✓	
• Mirrors	✓	

	Ok	Defect
• Radio/Cell Phone	✓	
• Brakes	✓	
• Parking Brake	✓	
• Windshield	✓	
• Headlights, Signals, 4-Ways	✓	
• Tire/Wheel Condition	✓	
• Lug Nut Tightness	✓	
• Body Condition	✓	
• Cycle W/C Lift	✓	
• W/C Tiedowns & Accessories	✓	
• Schedules	✓	
• Customer Service Forms	✓	
• Farebox	✓	
• Fluids	✓	
1) Oil	✓	
2) Coolant		
3) Transmission		
4) Steering		
5) Brake		

3 gal Window Wash

Mechanical Defect Report

Defect # (see above) _____

Remarks: RMb

Maintenance Disposition

Work Order # _____

Repairs Made

Date Completed _____ Repaired By: _____

Driver Reviewing Inspection: _____ Date: _____

MCI INSPECTION FORM ON REVERSE